

Chairman: Councillor Mr J Pugh  
Councillors: Councillor Mr G Chater, Councillor Ms E Farrell, Councillor Mrs M Lawrence, Councillor Mr P Robinson, Councillor Dr J Walmsley, Councillor A Barlow Councillor S Davidson  
Apologies: Councillors Lawrence, Davidson & Farrell  
Clerk: Mrs J Flanders  
Attendance: Buckinghamshire Councillors Diana Blamires, Ashley Bond and Peter Cooper  
Parishioners: 12

## 1. Apologies for absences

Councillors Lawrence, Farrell and Davidson sent in their apologies. There were no other apologies received.

## 2. Reports from Buckinghamshire Council Councillor and the Police

The Clerk confirmed that the Police had forwarded a list of matters they had dealt with over the last few months within the Parish and Councillor Pugh identified a few including thefts, RTA, etc (see Annex A) Councillor Blamires confirmed the ditch on Winslow Road leading to the crossroads should be cleared soon and the seeping drain in Dark Lane within 2-3 weeks. She had also received a few comments from residents that the litter bins in the playgrounds were often overflowing and perhaps larger ones could be installed. The Clerk agreed to look into it but confirmed she had not heard from anyone on this matter previously.

Councillor Bond confirmed there was a networking meeting at Pitstone Pavilion soon and that the Application for funding for the D-Day Celebrations was looking favourable. All three County Councillors had approved the application.

Councillor Cooper confirmed there had been some delays in the gas works in Rowsham and the traffic lights would remain for at least 4 weeks. Concern was raised for the damage to the green area near the silent soldier. Councillor Cooper was confident it would be sorted out once the works were complete. He confirmed Castle Street resurfacing was delayed but was scheduled for the next financial year but a new road closure order would need to be raised first. The matter of planting along Leighton Road adjacent Wickham Field boundary was raised and was on-going and whether neighbours wanted a fence or not.

## 3. Disclosure of interest on items in agenda

No Councillors present needed to disclose for any item on the agenda.

## 4. Sign off Parish Council Meeting Minutes

The minutes were approved as an accurate account of the meeting held on 13 February 2024 and were signed by the Chairman.

## 5 Resignation of Councillor Em Farrell

Councillor Pugh confirmed that Councillor Farrell had decided to step down from the Council and that her various roles would need to be actively continued. He confirmed she would be sorely missed and wished to offer her big thanks for all her time and effort during her time with the Council.

## 6 Planning Applications

6.1 **23/02225/APP** Land At Aylesbury Road Wingrave Placement of a prefabricated mobile structure for office and laboratory kitchen, secure storage, and erection of wormery and birds coop, new access, an area for parking, boundary treatments and security pole/camera (part retrospective)

The Applicant was present and Councillor Pugh introduced this application and stated this matter had been previously discussed and objected to on grounds of Neighbourhood Plan and access. It was seen that the Applicant had amended the plans to accommodate better access and had discussed the usage with the

Planners. Councillors discussed the matter further and agreed unanimously that they still objected on the grounds it did not comply with Policy 1 of the Neighbourhood Plan and concerns were raised that it was not wholly agricultural use.

IT was RESOLVED to object to the Application on the above grounds unanimously.

**6.2 23/04011/APP** 4 Mill Close Wingrave part single storey front extension, part two storey part first floor side extension, fenestration changes and detached garage to front garden – confirming response.

It was confirmed this had been circulated to the Councillors and there had been no objections to the proposal.

It was RESOLVED to approve the Application unanimously.

**6.3 24/00714/APP** Garden Leys 38 Winslow Road Wingrave for alterations to existing dwellings, erection of single storey rear/side extensions, alterations to existing loft dormer, demolition of garage and outbuildings and erection of garage

Councillor Pugh introduced this Application and confirmed that whilst it was linked to item 6.4 it would be discussed separately. Concerns were raised as to the location and height of the proposed new garage and considered the height excessive and whether it would lead to further applications for office use or residential/annexe. It was also considered that its location was too close to the road and in front of the present building line and altered the streetscene considerably. The Application made no reference to the Neighbourhood Plan or that it was immediately opposite the Conservation Area and Rothschild properties. It was therefore agreed to object to the Application that the location of the garage was not acceptable nor its height and could set a precedent.

It was RESOLVED to object to the Application unanimously.

**6.4 24/00715/APP** 38 Winslow Road Wingrave Demolition of existing outbuildings, subdivision of site into separate ownership, erection of dwelling and erection of associated garage and parking area

Councillor Pugh introduced this Application and confirmed that whilst it was linked to item 6.3 it would be discussed separately. It was pointed out there were some errors in the drawings with regards window locations and there could be others. It was discussed that it was infill behind the line of existing properties/development and therefore not 'tandem' infill which is more acceptable. Councillor Robinson raised the issue of the sewage works not having capacity for more houses although reluctantly accepted this was not planning matter and TWS is due an upgrade which would satisfy the issue. It was agreed to object to the Application as it contravened the Neighbourhood Plan.

It was RESOLVED to object to the Application unanimously.

## **7. Kirby Fund Applications**

**7.1 D-Day Beacon match funding** upto £1000 may increase by £400. Councillor Barlow confirmed that the PC awaited the result of the funding request from the Community Board which if granted would be for a maximum of £910. She confirmed the brazier would be ordered and there would be the addition of insurance premium for the event and asked for a total contribution of upto £1400. This event was to celebrate the 80<sup>th</sup> anniversary of the D-Day landings and would be for the residents of the Parish to attend free of charge but with the option to enjoy fish n chips from a mobile van and a live 1940s Band.

It was RESOLVED to approve a grant from the Kirby Fund of upto £1400 unanimously.

**7.2 Heritage Association for updating their website** upto £1750 + VAT. The Application had been circulated to the Councillors prior to the meeting and Councillor Pugh outlined the request. It was considered that most previous offers of funding included a contribution or match funding from another source and it was therefore considered that the PC could offer £600 from the Kirby Fund providing the Heritage Assoc. match funded to a similar level maybe from the Community Board. The PC also agreed that it would pay the invoice direct thereby saving the VAT element as well.

It was RESOLVED to approve the sum of £600 from the Kirby Fund unanimously.

**7.3 Wingrave Singers for events** £1000. The Councillors considered the Application and understood that currently there are six members from Wingrave and the remainder from other villages and although the Parish Council would like to support the Group it did not consider it met the Kirby Fund criteria in that the

request was to fund visits outside the Parish. It was pointed out that should the group require funding for items/equipment it may be able to help.

It was RESOLVED not to provide a grant to the Group on this occasion.

7.4 Ambassadors Visit Refreshments at The Park – amount not known. Councillor Robinson explained about the proposed visit and unveiling of two Information Boards at The Green and the Bus Shelter and that both the Czech and Slovak Ambassadors would be visiting the Village on 14 April 2024. The event had become somewhat larger than originally intended resulting in costs for refreshments and had made an application from the Kirby Fund to cover the costs. Taking into account the costs would not necessarily benefit Wingrave people and there was no match-funding it was considered it did not meet the requirements of the Kirby Fund. However, it was subsequently agreed to pay for the event from the Parish Council's reserve fund on the basis that the Information Board was a substantial gift from the Czech Veterans Society.

It was RESOLVED to pay for the event from the Council's Reserve Fund unanimously.

#### **8. Unveiling of Information Panel on The Green – Official Visit by Ambassadors**

Councillor Robinson confirmed the event was to be held on 14 April 2024 and invitations had been issued and that the County Councillors were also invited to attend. Further information would be provided nearer to the day.

#### **9. Neighbourhood Plan – Update and confirmation of expenditure to date.**

The Clerk confirmed that she would be returning the balance of the grant monies and provided a list of expenditure to-date. Further meetings would be organised and it was hoped the Heritage Association would be able to contribute for the next stage. An assessment and statement would then be prepared to be considered along with considering the sustainability of the NP as a whole.

#### **10. Pavilion & Bowls Clubhouse – Tender Update & Appointing Contractor**

Councillor Chater confirmed the tender process had now been concluded and that seven companies had been sent links to the tender process and only two had made requests for the documents. One credible tenderer was Baldwin Noke for the refurbishments was received at a figure of £347937 for the Pavilion and £258,880 for the Bowls Clubhouse which were within budget of the initial estimates. Baldwin Noke had indicated they could start demolition of the Pavilion in May and build through this summer. There would be a need for David Rowe as architect/designer to carry out a role to deliver the project at an additional cost. Councillor Chater proposed three motions as follows:

1. The Recreation Ground Pavilion continues to deteriorate and advises to let the Contract to Baldwin Noke to the value of the quote and hold an extra £10K for design fees and contingencies once the release of s106 monies has been approved.
2. The Bowls Clubhouse to be re-evaluated nearer to a construction date as there are no sufficient funds at present to go ahead with this part. The Funding Group are hoping to make another Community Ownership Fund application very soon. The Parish Council to continue to support both builds.
3. To deliver the project and report monthly a sub-committee to be appointed consisting of David Rowe, Tim Jolley, Councillors Robinson, Pugh, Chater and Walmsley to make decisions within the budget.

Councillor Walmsley stated it would have been good to have a comparison quotation but accepted the quote was within the original budget. It was also confirmed that the Parish Council still held £90K ring-fenced for the Bowls Club for the re-building of their Clubhouse on the terms previously agreed.

It was RESOLVED to approve items 1, 2 and 3 above unanimously.

#### **11. Devolved Services Update**

Councillor Robinson confirmed that Tess and he had cut Rowsham's grass verges and had noted that some in Bennetts Lane had been cut by the residents which is OK. It was agreed that with the growing season just starting it was a matter of seeing how it all goes. Councillor Walmsley suggested there should be a meeting regarding verges and which to leave for wildlife.

## 12. Playground Inspection – approve Company to carry out inspection & cost.

The Clerk confirmed that the children's playground was due its annual inspection and that Creativeplay had quoted £295 for just a check and £495 for a check and an RPII Inspector report. The company who inspect the Skatepark, Rospa Play Safety had also quoted £78 for five items of equipment and £4/item after that and asked whether the Councillors wished to appoint one or the other. The Councillors agreed to ask Rospa and to carry out the inspection at the same time as the Skatepark. The Clerk agreed to arrange this.

## 13. Finance

### 14.1 Balance of accounts

The Clerk confirmed Community Acc was £13,353.41, Kirby Fund £60,294.07 and the Reserve Fund was £90949.26.

### 14.2 Payments to be made see Annex B.

14.3 New Bank Mandate for authorising payments proposal & approval. The Clerk confirmed that with Councillor Farrell's resignation it would be necessary to appoint another signatory to the Bank accounts and it was agreed that Councillor Chater would take on the role. The Clerk agreed to start the process.

Meeting closed at 2057 hrs.

### Annex A

Police Data 16/12/23 to date

Wingrave:

Dangerous dog – 1

Theft from vehicle – 2

Burglary business – 1

Sus vehicle – 1

Drugs offences -1

Action fraud – 1

RTC – 6

Theft -2

Rowsham

Road related incident -2

Dangerous driving -1

Action Fraud – 1

### Annex B

Payments to be made:

	£
Handyman	503.18
Salary	830.33
NI	9.98
Combat Fire	114.00
Reimburse Jill	
Wreath	20.00
Dog Waste	1109.72
Sally Chapman NP	375.00
Groundworks refund	7167.00

£10129.21

