

Chairman: Councillor Mr J Pugh  
Councillors: Councillor Mr G Chater, Councillor Ms E Farrell, Councillor Mr C Harrison, Councillor Mrs M Lawrence, Councillor Dr H Price, Councillor Mr P Robinson, Councillor Dr J Walmsley  
Apologies: Councillor Dr J Walmsley & Councillor G Chater  
Interim Clerk: Mrs J Flanders  
Attendance: Councillor P Cooper & Councillor A Bond  
Parishioners: 4

## 1. Apologies for absences

Councillors Dr J Walmsley & Mr G Chater sent in their apologies. There were no other apologies received.

## 2. Disclosure of interest on items in agenda

No Councillors present needed to disclose for any item on the agenda except for Councillor Robinson and Councillor Harrison for item 10 on the Agenda.

## 3. Reports from Buckinghamshire Council Councillor and the Police

Councillor Bond confirmed the Community Board funding for this year was under way and the next meeting would be in September.

Councillor Cooper commented as follows:

- a. he has offered to assist the management committee on representing their concerns. He has sent a letter to the council legal department questioning the legality of the way Ridgepoint have not completed their planning obligations before handing it over to the management committee. Of which concerns were raised on the dead trees and various other unfinished elements of landscaping.
- b.
- c. Cala Homes are due to leave the site in approx. 2 months. He confirmed that the fencing was complete and temporary footpath closed and the dispute over the re-surfacing the road resolved. All workers' cars should now be parked on site.
- d. Wickham Fields he thought the planting was good although a few dead trees and whips. Councillor Harrison agreed to speak with the Site Foreman regarding the replacement of dead trees/whips and maintenance in the future.

## 4. Sign off Parish Council Meeting Minutes

The minutes were approved as an accurate account of the meeting held on 10<sup>th</sup> May 2022 and were signed by the Chairman.

## 5. Planning:

**22/01562/ALB** Chapel House 27A Church Street Wingrave Buckinghamshire HP22 4PE - Listed building application for re-roofing of entire property, replacement of existing roof windows and repair of eyebrow dormer window.

Councillor Pugh advised the nature of the application, and it was agreed not to object.

It was RESOLVED to APPROVE the application unanimously by the Councillors.

## 6. Clerks resignation and advertising vacancy

Councillor Pugh confirmed he had received Mrs Becky Biley's resignation and confirmation that she would leave at the end of her maternity and annual leave entitlement. The Clerk agreed to draft an advert for the Chairs approval and arrange for it to be advertised locally.

## **7. Councillor's resignation advertising vacancy**

Councillor Pugh confirmed that Councillor Dr H Price had informed him of her intention to resign as a Councillor before the end of the summer, due to her having a baby in the autumn. The Councillors wished her well and thank her for her valuable input. She agreed to send a formal note to confirm her final date. The Clerk agreed to find out and instigate the procedure for appointing a replacement Councillor and to establish whether WWRPC qualified for an additional one due to the increased housing within the Parish.

## **8. Areas of Responsibilities**

Councillor Pugh went through last year's list and appointed individual Councillors to each area of responsibility. See Annexe A.

## **9. Bowls Club – Advertising Space**

Councillor Pugh outlined the nature of the request for the Bowls Club to have permission to explore allowing advertising boards to be attached to the perimeter fence (not exceeding its height) adjacent to the Recreation Ground (Croquet Lawn). Mr Dave Clements of the Bowls Club confirmed that they had sought advice from Buckinghamshire Council as to planning and this was not required and Fields in Trust had no objection. He confirmed it was a means to raise funds for the Club.

It was RESOLVED that there was no objection to the Bowls Club to install advertising boards and unanimously agreed.

## **10. Kirby Fund Request**

Councillor Pugh outlined the application received from the Wingrave Pool Club asking for £1800 to replace the pool table. After a general discussion concerning the amount of the grant it was decided that the Parish Council on behalf of the Kirby Fund would offer half of the cost of a new table excluding the VAT element. It was also agreed that the Parish Council would purchase the table in order to reclaim the VAT. It was thought that the remainder of the money could be found from the sale of the old table and WWRPC. It was RESOLVED to make a grant of £750.00 to the Wingrave Pool Club and it was unanimously agreed.

## **11. Recreation Ground Pavilion**

In Councillor Chater's absence Councillor Pugh outlined that Blackwoods the Architects were now preparing the full planning application following receipt of Passmores updated plans. It was hoped this would be available for the next meeting on 12 July 2022.

## **12. Development Updates**

It was felt that the housing developments were adequately updated by Councillor Cooper in Item 3. The Clerk gave an update from eCom that works in Chiltern Road, Church Street and Mill Lane were awaiting the necessary Licences from Buckinghamshire Council and they had confirmed that Church Street end of the village may have to wait until next year for the cable to be laid but eCom would update further in due course. The Clerk had also received confirmation that following the laying of cable another team from eCom were responsible for reinstating verges/paths and would do so until they were at a good standard.

## **13. WILD Update**

Via an email Councillor Walmsley had asked for a sum of upto £30 to be made available for photographs for the Village Summer Fete.

It was RESOLVED to agree this sum unanimously.

## **14. Bus Shelter Update**

Councillor Lawrence confirmed she had emailed a list of 'to do' items which had been circulated to the Councillors which related to tidying up the debris from around the bus shelter and thanking Councillor Phil Robinson for the hours of hard work in painting the beading for the windows and installing the windows. Councillor Robinson with Councillor Lawrence also put forward that mowing the grass more frequently around the bus shelter area would not only look good but would add to general safety and WWRPC had offered to carry out a weekly cut for £10 over the season amounting to £180. It was agreed this was very reasonable and should be accepted. Councillor Lawrence also confirmed that Mr P Foot of TfB had no

objection to solar lights being installed and that costings would be obtained. Councillors Robinson and Lawrence agreed to put together a project plan and budget for the next Parish Meeting. It was **RESOLVED** and agreed to accept WWSAL's offer of grassing cutting unanimously.

### **15. Jubilee Tree – Rowsham**

Councillor Lawrence asked if the Council could agree to a Cherry Tree being planted near to the Silent Soldier in Rowsham. It was proposed to purchase a tree in the autumn when the Buckingham Nursery would have a good selection and aim for a 6ft tree. Councillor Lawrence agreed to find out costings nearer the time together with the cost of a simple plaque to bring to a meeting for approval.

### **16. End of Year Accounts**

16.1 The Clerk asked the Council to approve the appointment of T Skeggs as the internal auditor for the current financial year (2022-2023).

The Council **RESOLVED** to appoint T Skeggs as the internal auditor for 2022/2023 and was approved by unanimous vote..

### **16.2 Annual Governance Approval and Sign**

The Clerk asked the Council to confirm each of the statements in the Governance statement. The council confirmed each statement unanimously and the document was signed by the Clerk and the Chairman.

The Council **RESOLVED** to approve the annual statements as set out in the Governance document and signed it as such.

### **16.3 Annual Accounting Statement Approval and Sign**

The Clerk asked the Council if they approved of the Accounting statement section of the AGAR. This was confirmed by unanimous vote.

The Council **RESOLVED** to approve the Accounting statements as set out in section 2 of the AGAR and the document was signed by the Clerk and the Chairman as such.

### **16.4 Explanation of Variances Approval and Sign**

The Council were asked if they approved of the explanation of variances as set out in the pro forma.

The Council approved the document by unanimous vote.

The Council **RESOLVED** to approve the explanation of variances document.

### **16.5 Accounting Statement of Accounts Approval and Sign**

The Council were asked to approve the statement of accounts as generated by the accountant as an accurate reflection of the Councils financial position.

This was approved by unanimous vote.

The Council **RESOLVED** to approve the statement of Accounts and the document was signed as such by the Chair and the Clerk.

### **17. Finance General:**

17.1 Balance of accounts: The Clerk confirmed the balances as at 31 May 2022 as follows:

Community Current Account £53,931.97

Reserve Fund £70307.26

Kirby Fund £64452.69

17.2 Payment requests: O'Callaghan Tree/waste The Park clearance £420 inc VAT

It was agreed that this should be paid from the Reserve Fund and future expenditure should take account Of tidying/clearance costs.

It was **RESOLVED** to agree payment unanimously.

### 17.3 Memorial Bench for Twelve Leys

The Clerk confirmed that the Parish Council had now received £300 donation from Cala Homes for one of the benches and that she and Councillor Pugh were looking at options to purchase two benches. It was agreed to have a look at both hardwood and composite type benches and it would ultimately be down to cost. It was also agreed that the plaques for both benches should be attached and both families were in agreement.

Meeting Closed at 2100 hours

### **Annexe A**

(see attached)