

Held on Tuesday 14 September 2021

Chairman: Councillor Mr J Pugh
Councillors: Councillor Mr G Chater, Councillor Mr C Harrison, Councillor Mrs M Lawrence, Councillor Dr H Price, Councillor Mr P Robinson, Councillor Dr J Walmsley
Apologies: Councillor E Farrell
Interim Clerk: Mrs J Flanders
Attendance: Buckinghamshire Councillors P Cooper & D Blamires
Parishioners: 7

1. Apologies for absences

Apologies were received and accepted from Councillor Farrell

2. Disclosure of interest on items in agenda

Councillors had no items they needed to disclose for any item on the agenda.

3. Reports from Buckinghamshire Council Councillors and the Police

Councillor Diana Blamires introduced herself and confirmed she was appointed to the Community Board, Education Committee and Transport Group and is keen to encourage applications for the grants available. She confirmed that the Community Centre (Wingrave) had put in an application to provide a public disabled toilet which was awaiting advice on whether it would be permitted under the Listed Buildings status.

Councillor Peter Cooper confirmed the VALP was due to be approved on 15 September 2021 and the Council would then have a Local Plan. He also made reference to the Oxford & Cambridge Arc which has stated there will need to be one million new homes along the Arc which could affect Aylesbury in the North. This would also be influenced if the Chilterns becomes a National Park. He confirmed Buckinghamshire Council is united in opposing any more housing but the Government may impose new builds. He would give further updates. Councillor Lawrence queried status of Rowsham and Councillor Cooper confirmed it was still protected from development.

Councillor Cooper said the Neighbourhood Board was looking into making 20mph speed limits available in all areas if communities wanted it. A model of this is in Oxford in zones.

Both Councillors Cooper and Blamires explained there is £270K available to spend in this financial year for Health & Wellbeing & Transport projects and confirmed Councils have to complete a simple form and submit it. It goes to elected members and then if agreed signed off by a Cabinet Member of Buckinghamshire Council. Any application can be for upto £10K.

A discussion took place that the Clerk no longer has updates on proposed highway work within the Parish and Councillor Cooper confirmed the previous method no longer happens and he suggested a working party to create a system which would work for all Parishes. Councillor Pugh pointed out that there were some outstanding highway matters in Wingrave which had not been finished and Highways should be reminded of them. The Clerk agreed to do this.

Councillor Cooper confirmed he had met with Rectory Homes and some residents concerning the development in Leighton Road and confirmed the replanting scheme had been approved by Buckinghamshire Council. The parking scheme had had to be sited further towards Wingrave centre due to sight lines of the access road to the development and whilst residents were not happy there is no alternative. It was agreed that relations with Rectory Homes was not as good as those with Cala Homes on the Twelve Leys site and it was agreed that the Working Group would continue to have meetings although

Rectories Homes Chief Executive has stated that the Site Office will deal with any queries or requests and this will be open in early October 2021. A Parishioner expressed his dissatisfaction with how the Parish Council had dealt with the tree issue and felt more could have been done. Councillor Pugh and Councillor Chater both pointed out that the Parish Council has no power to deal with planning and tree preservation orders and where Buckinghamshire Council had approved matters there was no other recourse from the Parish's point of view. Councillor Robinson asked if there was an alternative recourse for the taking down of the trees and it was confirmed an action could be taken to the High Court but this would be at an enormous cost with no guarantee of success. Councillor Pugh suggested the Parishioner may wish to join the Working Party so he could assist with progress and overseeing the various matters. Working Party dates to be agreed.

4. Sign off Parish Council Meeting Minutes

The minutes were approved with an amendment to the attendance of Councillor Chater to the meeting otherwise it was approved as an accurate account of the meeting held on 20th July 2021 and signed by the Chairman.

5. Planning

5.1 21/03317/APP - WINGRAVE WITH ROWSHAM

2 Coblers Wick Wingrave Buckinghamshire HP22 4PF
Householder application for single storey rear extension

The Council **RESOLVED** to register no objections to this application. The Councillors voted unanimously that there were no objections.

6. Creative Play Contract.

The Clerk confirmed she had spoken with Creative Play concerning the level of the service offered by their company and had received confirmation of their packages. The Clerk read out the content for each package (see Annex A attached). Councillor Chater asked if there was another company offering a similar service and it was agreed that alternatives should be sought for next year's contract. In the meantime it was suggested that Package 1 be approved.

The Council **RESOLVED** to accept Package 1 Contract with Creative Play. The Councillors voted unanimously to agree this.

7. Insurance

The Clerk confirmed that a copy of the proposed insurance schedule/policy had been received and distributed to the Councillors to consider. Councillor Chater suggested that there may be some overlap with the WWRSAL insurance policy but there were no major gaps. He suggested that the Asset Registers of both Parish Council and WWRSAL should be compared for the renewal for 2023.

The Council **RESOLVED** to agree the insurance proposal. The Councillors voted unanimously to accept the insurance proposal and policy for the next year commencing from 1st October 2021.

8. Development Update

8.1 Twelve Leys - Councillor Walmsley confirmed she had met with Neil Cotteril and had gone through most of the issues raised by the residents. She and a Parishioner pointed out that unfortunately the location of the site was mostly to blame for the problems but the main complaint was the noise on Saturday mornings between 8am-1pm with vehicles bleeping when reversing. The Site Manager had confirmed the bleeps cannot be turned off due to Health & Safety but the works would try to minimise the noise when moving the bricks around the site. The Parishioner also informed the Council there would be an overspill carpark but that this was to be located at the far end of the Development so may not be of use to residents but it had not been fully discussed. She confirmed there was another meeting with the Site Manager

arranged for 4 October. Councillor Walmsley queried the ownership of the layby and the area of Rowan trees. The Clerk requested plans identifying the area and would obtain Land Registry confirmation of ownership.

8.2 Rectory Homes – Updated in Item 3 of this Meeting. Councillor Harrison confirmed Councillor Cooper's comment that the parking bay along Leighton Road had to be moved and Bucks Transport had approved the proposed location which was unfortunately further away from the houses it was intended to serve. Councillor Harrison stated that the Chief Executive of the Rectory Homes wanted to be in control of meetings with residents but had agreed residents could talk to the Site Office. Councillor Harrison agreed to try to talk to the Site Manager to schedule regular updates and that residents should be kept informed.

9. Pavilion & Bowls Clubhouse Update

Councillor Chater confirmed he had looked into the next stage and suggested the Parish Council should instruct a Planning Consultant for a pre-planning consultation to ensure the facility would be useful and check the application was complete. He had made contact with one company who advised the cost could be between £400-£495 and maybe this would be sensible. A Parishioner said that pre-planning meetings could delay making an application by 6 months as there was a backlog and would a Planning Consultant raise anything significant. Councillor Blamaire agreed to check on current timings for pre-planning meetings.

A member of the Bowls Club asked for confirmation that the Architects fees which had previously been approved by the Parish Council would cover the cost of the revised plans. Councillor Pugh confirmed that these were within the costs previously agreed. Councillor Chater stated that in order to seek grant applications from various sources it was necessary to have planning approval so planning applications for both Pavilion and Clubhouse need to go ahead as soon as possible. Councillor Walmsley suggested that both plans should go for public consultation as both projects may want to use the s.106 monies. Councillor Pugh confirmed the Parish Council could not commit s.106 monies to any projects until Parishioners had been asked for their opinion/suggestions at a public consultation. Councillor Price had organised a Questionnaire online and that this should be approved at the next meeting.

Councillor Pugh also stated that the Kirby monies should ideally be kept separate at this stage as the Bowls Club had already previously received the sum £14K and there were other groups who may benefit from funding and urged the Bowls Club to seek funding from other grant sources.

10. WWRSA Update

Councillor Chater confirmed the AGM had been held and he along with Councillor Robinson had been retained as Parish Council representatives. Councillor Chater asked the Clerk to check the insurance monies received for the damage to the cricket pitch and to ring fence it.

Councillor Robinson asked if progress had been made to secure the boundary to stop the cattle straying onto the pitches. Councillor Pugh confirmed they had receive some quotations for hedging and fencing but these were somewhat excessive and not acceptable so more quotations would be sought.

11. Wildlife Verges Update

Councillor Walmsley gave a report to the Council – see Appendix B attached. Councillor Walmsley also confirmed she had made an application to the Community Board for some seeds to plant in the verges. She also suggested that information boards could be erected around the village explaining/identifying wildlife in the area which would encourage people to understand their immediate environment. Councillor Price gave examples of artwork where individuals could contribute to the final display boards.

Councillor Walmsley also raised the issue of the Footpath Map on The Green which has deteriorated and needs replacing. The original was created by Richard Daniels and it was felt that he would be happy to print a replacement.

12. Handyman

The Clerk reported that due to a recent accident the Handyman was unable to carry out any duties until next year. The Clerk confirmed the Handyman's weekly check of the children's playground and skatepark would be carried out by the Councillors on a rota basis until he returns. The other outstanding job was the new bench at the Twelve Leys green and Councillor Chater confirmed that WWRSAL had a spare seat and he would arrange for a working party to install it.

13. Bus Shelter at Crossroads

13.1 The Clerk explained that Aston Abbotts Parish Council had contacted her and asked if WWRPC had plans to renovate/tidy up the Shelter as during their Fete representatives from the Czech Ambassador had visited the shelter and were disappointed at its sad state. AAPC said they would make a contribution towards upkeep but it could not be on a 50/50 basis.

13.2 The Czech Ambassador has offered to gift a commemorative board to be erected on The Green similar to the one gifted to AAPC and they would like to present it at WWRPC Annual Fete.

The Council **RESOLVED** that the gift would be accepted and the Council voted unanimously to accept. Councillor Chater and Councillor Lawrence agreed to make a visit to consider what works are necessary for the Shelter and would report back.

14. Financial Matters

14.1 Payments since last meeting

12/07/2021	Blue Pepper Designs	£	2,500.00
12/07/2021	Blue Pepper Designs	£	318.00
11/08/2021	Elite turf Supplies	£	60.00
31/07/2021	Scutum South East Ltd	£	84.00
26/08/2021	Mike Greaves	£	161.69
31/08/2021	Rebecca Biley	£	166.00
31/08/2021	Jill Flanders	£	269.25
31/08/2021	HMRC	£	43.20
		£	3,602.14

14.2 Accounts update- general

The Clerk confirmed the bank account balances as follows:

Community £70248.53

Kirby Fund £65414.67

Reserve Fund £70303.76

The Clerk also confirmed receipt of the precept payment amounting to £26,575.00.

14.3 Reconciliations July/August 2021 – see below Appendix C

14.4.1 The Clerk asked the Council to approve the invoice from Blackwoods Architects as the next instalment for the plans for the Pavilion. This was approved by unanimous vote.

The Council **RESOLVED** to approve and pay the invoice from Blackwoods £750 exl VAT (Total £900)

14.4.2 The Clerk asked the Council to approve the invoice to Buckland Landscapes and it was agreed this had already been approved under the Devolved Services and the Budget.

Meeting closed 10pm

Appendix A relating to Item 6 – Creative Play Contract Options

Package 1 – Operational Inspection/ Service £295 ex VAT

- Thorough Operational Inspection by a Creative Play RPII trained inspector
- Renewal of any worn moving parts such as bolts/links etc
- Tightening up of all your equipment
- Full report for your H&S records
- Quotation for any chargeable repairs

Package 2 – Annual Inspection/ Service £495 ex VAT

- Thorough Annual Inspection by an Independent inspector
- Thorough Operational Inspection by a Creative Play RPII trained inspector (within 3 months of the annual inspection)
- Renewal of any worn moving parts such as bolts/links etc
- Tightening up of all your equipment
- Full report for your H&S records
- Quotation for any chargeable repairs

With Regards to Package 2, there are two elements. The first visit is for the Annual Inspection followed by a second visit for an Operational Inspection & Service.

*Appendix B relating to Item 11
Environment Group Update*

[Mill Lane Verge](#)

The verge in Mill Lane was cut as planned in mid August. I removed the cut grass – which is what is recommended – and Danny Habel kindly disposed of it in his large plot of land. I have planted a few yellow rattle seeds scavenged from our garden, but more are needed. We are planning to ask the Community Board to fund purchase of seeds for this and for the woodland near Castle Street Farm (variously called Jubilee or Anniversary wood). Once we have seed we will invite parishioners to take some and grow them on for planting out in spring.

[Village Footpaths](#)

Thanks to Mike Greaves the village footpaths have been strimmed and are now a joy to walk. We plan to advertise a walk on these paths to introduce them to people who are unfamiliar with them. And to improve the map in the display board on the car park adjacent to The Green. It is virtually illegible.

[Wild Trail with Community Art](#)

For environment-related activities that happen in the Parish, we'd like to create interpretation boards to tell people what has been done and why. These boards would feature text descriptions, as well as art co-created by those involved with the activity. The aim would be to end up with several of these boards around the Parish, all with the same format. A map would be produced with a trail linking the various interpretation boards together, so that people could use footpaths in

the Parish to explore the various environment-related activities. If the PC approves, the group could look into sourcing funds for these interpretation boards from the Community Board.

[Monitoring of wildlife in Wingrave with Rowsham](#)

We are investigating the possibility of inviting parishioners to monitor wildlife – birds, flowers, fungi, butterflies, moths – so we can build a picture of what is flourishing. I have invited Nick Marriner of the Chiltern Conservation Board who organises such activities, and we are just waiting for PC approval and a date to meet.

Appendix C - Reconciliation Item 14.3

Reconciliation

	Current	Kirby	Reserve
Starting Balance	£57,620.33	£65,413.04	£70,302.01
Income & Transfers	£4,384.00	£0.00	£0.00
Reconciled Payments	-£14,234.83	£0.00	£0.00
Unpresented Cheques	-£3,602.14	£0.00	£0.00
Unpresented income	£0.00	£0.00	£0.00
Total	£44,167.36	£65,413.04	£70,302.01
Statement Balance	£47,769.50	£65,413.04	£70,302.01