



Minutes of Parish Council Meeting

Held on Tuesday 9th July 2019

Chairman: Councillor Mrs V Lynch
Councillors: Councillor Mr D Clements, Councillor Mr C Harrison and Councillor Mr J Pugh
Apologies: Councillor Mrs M Lawrence, Councillor Mr D Neave and Councillor Dr H Price
Clerk: Mrs R Biley
Attendance: County Councillor Mrs N Glover and District Councillor Mr P Cooper
Parishioners: 1
By Invitation:

1. Apologies for absences

Apologies were received and accepted from Councillor Lawrence, Councillor Neave and Councillor Price.

2. Disclosure of interest on items in agenda

Councillors had no items to disclose for this agenda.

3. Comments from District and County Councillor and Police

County Councillor Glover delivered her report which advised that the Unitary Council is progressing well. Buckinghamshire is rated one of the best counties for fly tipping prosecutions and will shortly be featured in a documentary. The changes to school transport will come into effect from September 2020.

The issue of Mentmore crossroads is being assessed and they are looking at refreshing the line markings there. The Council raised its concerns that what is there is not working given the number of incidents, including near misses that local road users experience. Councillor Glover argued that these are human error, the Council still felt that more could be done. Councillor Glover agreed to revisit the issue.

Councillor Glover stated that the proposed development at Long Marston would not impact the surrounding villages. **Full report available as an appendix.**

District Councillor Cooper within his report advised that some repairs had taken place around the Baldways development but that there was still a way to go.

The Twelve Leys development would shortly be going to committee and that the Parish Council and residents would be entitled to a slot to speak. It was also noted that lessons must be learned from the Baldways development.

The appeal at the barn near Millway had been won and this will now go ahead.

1305

Signed by
Chairman

For the Unitary Council, there will be a Shadow Cabinet and a Scrutiny Committee, and the Scrutiny Committee will follow all the issues dealt with by the cabinet. The meetings themselves would be shown via Webinar and updates sent out.

The Clerk asked whether it was worth pursuing a new gate for the footpath at the Baldways development, due to the need for repair to the style. It was advised against pursuing this now.

The Clerk asked whether there was any scope to open dialogue between a resident and the developer at Twelve Leys. Councillor Cooper advised that the situation was in a standoff and that we could only do no more than we have already done and that was to ask the Developer.

The Clerk raised the issue of the illegal fence erected at the land off Winslow Road / A418.

4. Sign of minutes of Parish Council Meeting

4.1 Parish Council Meeting 25th June 2019

The minutes of the Parish Council minutes of 25th June 2019 were approved as an accurate account of the meeting and signed by the Chairman.

5. Planning

5.1 19/02365/APP

- **123A Winslow Road Wingrave Buckinghamshire HP22 4QB**
- **Two storey part single storey rear extension**

The application was introduced by Councillor Lynch and an overview was given. Councillor Lynch proposed that the Council submit no objections for this application, this was approved by unanimous vote.

5.2 19/02383/APP

- **4 Leaders Close Wingrave Buckinghamshire HP22 4QJ**
- **Two storey front and side extensions**

Councillor Lynch set out the application and noted that a comment of support from a neighbour was available to view on the portal. The Council discussed the plans and proposed to register no objections to the application. This was approved by all Councillors.

5.3 18/02054/ALB

- **The Garage The Green Wingrave Buckinghamshire HP22 4PD**
- **Single storey rear extension, internal and external alterations and erection of boundary fence (Part Retrospective)**

5.4 18/03719/APP

- **The Garage The Green Wingrave Buckinghamshire HP22 4PD**
- **Change of Use to new dwelling, internal and external alterations, erection of single storey rear extension and boundary fence.**

Both 18/02054/ALB and 18/03719/APP were discussed together. Councillor Lynch stated that she was unsure why we were being consulted as she could see no amendments to the original application considered by the Council. Councillor Cooper advised that Heritage are now very involved with the application and that there was no requirement for the Council to do anything

further. Councillor Lynch proposed that we direct AVDC back to the original comments made by the Council. This was approved by unanimous vote.

6. Assigning of LAF representatives

Councillor Lynch asked for volunteers for LAF representatives. It was agreed that Councillor Harrison would become representative along with Councillor Price. Councillor Harrison advised he would be happy to also take on the transport users' representative position. The proposals were approved by unanimous vote.

7. School Academy Consultation

This item was discussed and agreed that this was the best option for Wingrave School. The Clerk agreed to submit the consultation form on behalf of the Council.

8. Playground at Recreation Ground Next steps

Councillor Clements gave an update on the progress of the playground and confirmed that he had secured three quotes, the plans were being tweaked on one to ensure it matched the others.

The Clerk advised that we were at a point where we had no choice but to move forward now rather than wait for the next tranche of S106 money to become available due to do the deterioration of the equipment. Funding options were discussed, and it was concluded that the project must be funded in part or in full by Kirby Memorial funds depending on the outcome of external funding. The Council resolved the following by unanimous vote:

- To grant itself planning permission for the project, the Clerk would let Parish Support know of this.
- To fund in part or in all the costs from Kirby Memorial fund but would seek external funding.
- To undertake repairs to the board of the slide.

Councillor Clements agreed to come back at the Council's August meeting with full proposals for consideration.

9. Accounts

9.1 May Reconciliation

The Reconciliation was approved by all councillors. **Available as an appendix.**

9.2 Account update

The account update was approved by all councillors. **Available as an appendix.**

9.3 Approval of handyman invoice

The handyman invoice of £760.96 was approved by all councillors.

9.4 Approval of cost of dog bin- Leighton Road

The cost of a new bin at £313.34 for the installation of a new dog waste bin was approved by all councillors.

Meeting ended 21.30

1308

Signed by
Chairman

Appendix 1- County Councillor Mrs N Glover

Mentmore Cross Roads

The crossroads were subject to a safety scheme some years ago and collisions have reduced significantly since then. In fact, in the last 5 years there have only been 2 x Slight injury collisions reported by Thames Valley Police. As you point out, the junction is well signed, with two sets of double Give way signs with sub plates, and rumble strips on both approaches.

The view from the junction also appears to be good with extended views in both directions, so unless anything has significantly changed (signs fallen down/vegetation growth etc), it is difficult to see why there are still complaints/collisions.

Waste site at Cheddington: There are no changes to the number of movements of HGVs. The proposed changes were merely alterations to the use of the two sites. There is in fact an improvement in that the crushing of road materials will be done under cover with a mist spray to prevent dust blowing about.

Unitary: Things are progressing well – members from the 4 districts and the county council are working well together. It was interesting to see so many parish councils at the Transport stakeholder conference on 25th June. The majority were keen to take on devolved servicers.

Fly Tipping (BCC) was one of the top enforcers of fly tipping in the country and would be featured in a new documentary on Channel 5 which started on 13 June 2019, called 'Grime and Punishment' (the BCC item would be shown on 11 July 2019 on channel 5. The programme followed a hidden army of enforcement officers working tirelessly up and down the country and Buckinghamshire had been selected due to its zero tolerance to fly tipping.

Recently a man was fined a total of £3400 for dumping rubbish in Haddenham. For a reasonable fee he could have used the official disposal site. He admitted he had been stupid not only because of the cost of the fine but he now has a criminal record.

Transport for Bucks - our year in Aylesbury Vale

- **15,925 gullies emptied**
- **1,361,673 sqm urban grass cut**
- **9,204 defect repairs**
- **9,087 spray injection patching repairs**
- **80 gritting runs.**

"2018-19 got off to a difficult start because of the extremely tough winter, which saw us dealing with snow events all the way up to March. We estimated a 300% increase

1309

Signed by
Chairman

in pothole defects following the cold weather, which was measured from reported defects and routine inspections.

"Getting on top of that was a big challenge for the team at Aylesbury, who have to cover the largest portion of the county, but I'm really proud of what they've achieved; namely, completing a backlog of over 1400 potholes whilst delivering the plane and patch programme both within budget and on schedule.

"We also saw the biggest resurfacing scheme in the county in our area, on the Stoke Hammond Bypass, which required closures and diversions for 8 weeks, having an impact on the nearby network. Yet again, the team here made the best of it and worked with the CMP team to collaborate and use the road closures to carry out maintenance work on one of the busiest routes in the north of the county."

Changes to transport services from September:

The Passenger Transport Officer will be attending the Winslow LAF at 7.00m – Newton Longville Free Church

Changes to the home to school transport policy

In March 2019, Cabinet agreed a series of changes to the Home to School transport policy. This was the result of a public consultation which ran from 31 October 2018 to 4 January 2019. The consultation received over 2,308 responses.

From September 2019, we will be:

- ending free home to school transport for students with Special Educational Needs and Disability (SEND) aged over 16 (transport arrangements will still be made by the Council but we will be asked for a contribution towards costs)
- charging for students with SEND (aged between 16 and 19) based on banding according to the distance travelled – see further information below
- increasing the allocation of independent travel training for eligible young people aged 16 to 18 years old

From the September 2020 intake, we will remove discretionary free transport in the Evreham and Ivinghoe areas. This will be phased in and existing travellers will be unaffected. See further information below.

As background, the cabinet meeting on March 4 2019 discussed and approved the school transport changes and those papers can be [viewed here \(item 10\)](#).

Details about all these changes can be found on the website here www.buckscc.gov.uk/schooltransportchanges

Introduction of transport charges for students with SEND aged 16-19

From September 2019 the County Council will introduce a 'banded fee' for students with SEND using home to school transport services.

1310

Signed by
Chairman

We have already written to parents affected by this change and have held four information sessions for parents and carers to understand more about the changes and what financial support is available. This is all detailed on our website at the link above.

Here are the charges being put in place:

Band	Distance from home to school	Annual charge
1	Under 4 miles	£706
2	4 to 4.99 miles	£823.60
3	5 to 6.99 miles	£941.20
4	7 to 9.99 miles	£1,060.90
5	10 miles or more	£1,179.55

Arrangements have been put in place to ensure that transport will be arranged as usual in September 2019 if families are awaiting decisions on applications for financial assistance or an appeal. These families will be asked to provide the transport team with evidence that the application has been made and is in progress.

We will review the charges once a year alongside our mainstream transport charges.

Appendix 3- Clerk Accounts Update

Payment Group	Payment Type	Agreed 2018-19	Budget 2019-20	Reserve Funds	Spend to Date	Balance	Draft Budget 2020-21
Administration	Clerk's Pay	£ 9,100	£ 9,300	£ -	£2,347.77	£ 6,952	£ -
Administration	Office Maintenance/Administration	£ 600	£ 740	£ -	£480.00	£ 260	£ -
Administration	Training	£ 300	£ 300	£ -	£41.55	£ 258	£ -
Administration	Insurance	£ 3,300	£ 3,300	£ -	£0.00	£ 3,300	£ -
Administration	Audit	£ 600	£ 581	£ -	£297.50	£ 284	£ -
Administration	Legal fees	£ 300	£ 300	£ -	£0.00	£ 300	£ -
Capital Costs	General Reserve	£ 5,000	£ 4,170	£ 35,843	£500.89	£ 39,512	£ -
Capital Costs	Maintenance Infrastructure Fund	£ 1,600	£ 1,404	£ -	£741.23	£ 663	£ -
Capital Costs	Traffic Calming Fund	£ 200	£ 80	£ 13,849	£213.20	£ 13,716	£ -
Capital Costs	Office Equipment Fund	£ -	£ -	£ 1,189	£0.00	£ 1,189	£ -
Capital Costs	Sports Facilities Maintenance Fund	£ 1,000	£ 1,000	£ 38,618	£0.00	£ 39,618	£ -
Capital Costs	Neighbourhood Planning	£ -	£ -	£ 2,351	£1,320.00	£ 1,031	£ -

1313

Signed by
Chairman

Community Groups	Wingrave Community Association	£ 5,000	£ 5,000	£ -	£2,500.00	£ 2,500	£	-
Community Groups	Wingrave Heritage Association	£ 612	£ 624	£ -	£312.00	£ 312	£	-
Community Groups	Parish Church Cemetery Grant	£ 600	£ 600	£ -	£175.05	£ 425	£	-
Community Groups	URC Cemetery Grant	£ 350	£ 350	£ -	£350.00	£ -	£	-
Community Groups	Play around the Parish	£ 400	£ 380	£ -	£456.00	-£ 76	£	-
Community Groups	Kirby Memorial Fund		£ -	£ 232,222	£17,528.67	£ 214,693		
Environment Committee	Parish Maintenance	£ 3,907	£ 3,900	£ -	£1,779.00	£ 2,121	£	-
Environment Committee	Parish Handyman	£ 1,200	£ 800	£ -	£760.96	£ 39	£	-
Environment Committee	Emptying Dog Waste Bins	£ 1,200	£ 1,035	£ -	£0.00	£ 1,035	£	-
Environment Committee	Provision for Devolved Tasks	£ 3,800	£ 4,500	£ 6,845	£2,130.43	£ 9,215	£	-
Environment Committee	Tree Maintenance	£ 1,500	£ 1,500	£ 2,440	£276.00	£ 3,664	£	-
Management	WWRSAL Management Fee	£ 2,500	£ 2,500		£2,500.00	£ -	£	-
Management	Wingrave Park Rent	£ 945	£ 1,100	£ -	£275.00	£ 825	£	-
Misc.	Election Fund	£ -	£ -	£ 1,585	£0.00	£ 1,585	£	-

1314

Signed by
Chairman

Section One Three Seven	Remembrance Day Wreath	£ 20	£ 20	£ -	£0.00	£ 20	£	-
Section One Zero Six	Section 106	£ -	£ -	£ 139,693	£0.00	£ 139,693	£	-
Street lighting	Electricity	£ 3,100	£ 3,100	£ -	£547.49	£ 2,553	£	-
Street lighting	Maintenance	£ 3,000	£ 3,000	£ -	£0.00	£ 3,000	£	-
Subscriptions	NALC/BALC	£ 275	£ 275	£ -	£243.20	£ 32	£	-
Subscriptions	SLCC	£ 121	£ 121	£ -	£136.00	-£ 15	£	-
Subscriptions	AVALC	£ 20	£ 20	£ -	£0.00	£ 20	£	-
Total		£ 50,550	£ 50,000		£35,911.95		£	-

1315

Signed by
Chairman