



# Minutes of Parish Council Meeting

Held on Tuesday 25<sup>th</sup> June 2019

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Chairman: Councillor Mrs V Lynch  
Councillors: Councillor Mr C Harrison, Councillor Mrs M Lawrence, Councillor Mr David Neave, Councillor Dr Hannah Price and Councillor Mr J Pugh  
Apologies: Councillor Mr D Clements  
Clerk Mrs R Biley  
Attendance:  
Parishioners: 1  
By Invitation:

## 1. Apologies for absences

Apologies were received and accepted from Councillor Clements.

## 2. Disclosure of interest on items in agenda

Councillor Price advised that her residence was within close proximity to the property for item 4.1, but that the proposed application did not impact her, and she had no relationship with the applicants. It was agreed that this was a “no interest” disclosure and therefore Councillor Price would retain full voting rights to this application.

## 3. Sign off Parish Council Meeting Minutes

### 3.1 Parish Council Meeting 28<sup>th</sup> May 2019

The minutes of 28<sup>th</sup> May 2019 were approved and signed as an accurate account of the meeting.

## 4. Planning

### 4.1 19/02243/APP

- **3 Bell Walk Wingrave Buckinghamshire HP22 4SB**
- **Part two storey rear and part single storey rear extensions**

Councillor Lynch introduced the item and the Clerk showed plans and images to Councillors. The application was discussed, and it was proposed to object to the application based on loss of amenity to other residents, this was approved by all Councillors.

### 4.2 CM/0017/19

- **Unit 25B Old Airfield Industrial Estate Cheddington Lane Marsworth HP23 4QR Buckinghamshire**
- **Use of the land for waste storage and treatment**

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**1302**

Signed by  
Chairman

#### **4.3 CM/0018/19**

- **Unit 25B Old Airfield Industrial Estate Cheddington Lane Marsworth HP23 4QR Buckinghamshire**
- **Use of yard and building for waste transfer and waste processing with ancillary storage of waste materials, skips, operator car parking and welfare facilities.**

Councillor Lynch gave an overview of the applications and were discussed simultaneously. Concerns were raised by the Council over the impact to Wingrave in terms of traffic resulting from the application. From a recent survey, 70% of Wingrave residents felt that HGV movements through Wingrave were an issue. Councillor Lynch proposed that the Council object to both applications (CM/0017/19 & CM/0018/19) over the suitability of the road network in terms of the nature of the vehicles that would be used and the volume of movements. The Council disagreed with BCC highways assessments on the number of movements per day and noted that Wingrave has narrow roadways - 4.55 meters in some places, reducing down to single lane traffic flow in other areas, all with poor visibility. The Council supported Councillor Lynch's proposal by unanimous vote.

#### **5. Request to place scarecrows on the Green**

The Clerk advised that the Parish Council had been approached by Wingrave Church of England School PTFA to request that scarecrow entries for its upcoming festival from outside of Wingrave be positioned on Wingrave Green. The Council approved this by unanimous vote and agreed that the scarecrows could be in place from Friday 5<sup>th</sup> July until Friday 12<sup>th</sup> July 2019 but that it would remain the PTFAs responsibility to ensure the area was clear by the end date.

#### **6. Approve Wingrave railing / metal work repair Costs**

Councillor Pugh advised the Council that he had undertaken securing quotes for repair work to the railings and gates around the Recreation Ground and Dark Lane, specifically from: the car park side, Moat Lane side and Rose and Crown side and on to Dark Lane itself. Councillor Pugh confirmed he was able to secure three quotes that would deal with the most urgent repairs and they were as follows;

- A- £1950
- B- £3200
- C- £4100

Councillor Pugh recommended moving forward with quote A which was agreed by all Councillors. The Clerk agreed to formally write to company A to award them the work but that Councillor Pugh would remain the point of contact for the work itself.

#### **7. Approval of cost for new extinguishers at Wingrave Park, Winslow Road £199.10**

The Clerk advised she had now received the full invoice for the required work at Wingrave Park, the final figure came to £264.10. The cost was approved by all Councillors.

#### **8. Combat Fire report- Recreation Pavilion**

The Clerk gave details of the report and recommended that we move forward with both fire assessments and the installation of fire equipment at the Pavilion. The Council approved this recommendation by unanimous vote and requested that the assessments be carried out on the same day to reduce the costs. The costs would be £600 for the assessments and £240.90 for the equipment. The Clerk agreed to liaise with WWRSAL and Combat Fire to get this arranged.

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**1303**

Signed by  
Chairman

## **9. Playground Update and request for threshold and authorisation for repair**

The Clerk delivered to the Council an update on the most recent play safety inspection of the Wingrave playground and advised that after Councillor Pugh attended to assess the number of support posts which would need replacing, it no longer looked like a repair was financially viable or responsible. The Clerk request that the item be added to the next agenda to discuss the Parks future in more detail and with input from Councillor Clements who is chairing the Playground replacement working Group. This was accepted by Councillors.

## **10. Accounts 2018/2019**

### **10.1 Annual Governance Approval and Sign**

The Clerk asked the Council each statement on the AGAR governance document and completed as appropriate. This was then signed by the Chairman and the Clerk.

### **10.2 Annual Accounting Statement Approval and Sign**

The Clerk asked the Council if they were content that the information on the AGAR was an accurate explanation of the Councils accounts. The Council approved this by unanimous vote and the AGAR was signed by the Clerk and the Chairman as such.

### **10.3 Explanation of Variances Approval and Sign**

The Clerk asked the Council if they were happy with the content of the variances and the explanations given. The Council approved the explanation by unanimous vote.

### **10.4 Accountants statement of Accounts Approval and Sign**

The Clerk asked the Council if they approved the statement of accounts created by the accountant as an accurate record of the Councils finances. The document was approved by all councillors and signed by the Chairman as such.

The Clerk advised that the information, including the pro forma notices would now be published on the Councils website and notice boards and that the final information would be completed and sent to the external auditor by the end of the week.

**Meeting ended 21.05**