



# Minutes of Parish Council Meeting

Held on Tuesday 13<sup>th</sup> March 2019

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Chairman: Councillor Mrs V Lynch  
Councillors: Councillor Mr D Clements, Councillor Mrs M Lawrence, Councillor Mr J Pugh,  
and Councillor Mr N Rickard  
Apologies: Councillor Dr Hannah Price  
Clerk Mrs R Biley  
Attendance: District Councillor Mr P Cooper and County Councillor Mrs N Glover  
Parishioners: 12  
By Invitation: Mr C Harrison

## 1. Apologies for absences

Apologies were received and accepted from Councillor Price.

## 2. Disclosure of interest on items in agenda

Councillors had no items of interest to disclose for this agenda.

## 3. Comments from District Councillor, County Councillor and Police

Councillor Cooper updated Parishioners on the Baldways development and noted that they had been subjected to poor treatment over the weekend. He advised that a site meeting took place on 8<sup>th</sup> March with AVDC planners, but no slab level measurements were taken. A further meeting is scheduled for 13<sup>th</sup> March and will try to establish the problems then. They include slab levels, road levels, ground levels and materials used to raise the aforementioned ground levels. To move forward the planning authority must be able to prove the developer has broken planning regulations and or plans.

It was confirmed that the slab levels were not an area that the parish Council would identify and the approval of those would be for AVDC's planners. It was confirmed that it was difficult to reverse a build but not unheard of.

A Parishioner stated that the Parish Council had written a letter to AVDC, advising of its intention to withdraw its objections providing certain criteria were met by the developer. The Parishioner felt that this should have protected the Parish. It was advised that the Parish Council was a statutory Consultee only and can only make its wishes heard. Ultimately planning approval is in the hands of the planning authority. Further discussion took place on this matter.

A parishioner asked what recourse is available, Councillor Cooper advised they will look at two areas - planning regulations and the impact. Councillor Cooper stated that he did not believe the road levels were correct.

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Chairman

A request was made for updates to be published on Postie and the Communique.

Councillor Cooper advised that he would be advocating for dismissing the Land off Winslow Road application under delegated authority.

Councillor Glover advised that Bucks County Council had attended the Baldways development and had warned the contractor over their unsafe working practices and reiterated that any issues must be reported so that they can be dealt with.

A parishioner asked what actions are in place to prevent them (the developer) from doing this again and was advised that reporting it to AVDC Planers or TfB is the only way to get it dealt with.

A parishioner advised that the road will be dug up again to accommodate further utilities, Councillor Cooper noted that this was poor practice and detrimental to residents.

A parishioner stated that the slab heights are noted in the approved plan and asked if that would be the same for the roof heights. Councillor Cooper advised that the properties are of different designs, but would unlikely to be able to change the levels.

A question was asked what benefit Neighbourhood Plans are if they are not able to able to manage planning criteria, Councillor Cooper advised that a Neighbourhood Plan was there to stop unwanted development.

Councillor Lynch confirmed that certain changes had been made to the plans approved by the Council but these changes haven't come before the Parish Council. Councillor Cooper confirmed this is common practice and generally works well, in this case it had not.

Councillor Glover provided a further update from the County Council which included changes to the waste recycling centres, road repairs and the budget. Her report can be viewed as an appendix.

#### 4. Sign off of minutes 4.1 Parish Council Meeting 26<sup>th</sup> February 2019

The minutes were approved as an accurate account of the meeting held on the 26<sup>th</sup> February 2019 and were signed by the Chairman.

#### 5. Co- option of Councillor Vacancies

Councillor Lynch confirmed that no further applications had been received for the office of Parish Councillor and that confirmation had been received by AVDC that no poll had been called. Councillor Lynch proposed that Mr Harrison and Mr Neave be co-opted for the two available vacancies. This was approved by unanimous vote by Councillors. Mr Neave was unable to attend the meeting and was co-opted in his absence, Mr Harrison took his seat on the Council and completed the Declaration of Office with the Clerk.

#### 6. WWRSAL update - Mr G Chater

Mr Chater provided, on behalf of WWRSAL, an update in reference to the newly installed court and WWRSAL's current position. It was advised that it had been six months since he had taken

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Signed by  
Chairman

over the position of Chairman and in that time, they had seen successes with the new maintenance committee and were also currently reviewing their Insurance schedules. They had however, struggled with filling the positions of treasurer and secretary. Roy Bradbury has stepped in as interim treasurer, until a more permanent solution could be found.

Mr Chater advised that Dr Kennedy, who represented the Council during his term as Parish Councillor was happy to continue to do so, should the Council agree. Councillor Lynch advise that the Council would be looking at Councillors areas of responsibility and would confirm following this, her feeling was however, that whilst grateful for the offer, a Councillor would be the preferred option who would work with Dr Kennedy for say a two-month handover period.

Mr Chater asked the Clerk to confirm the wording for the plaque in respect of funds from the Kirby Memorial.

Mr Chater advised of additional works which needed completion, the cost of which still fell well within the Parish Council's award for the project. The Council advised that providing it was part of the project and fell within the award value, that no further approval was needed.

Thanks, were given to the Council for their support and returned to Gavin and those involved in the project.

#### 7. Railings at the Recreation ground

The Clerk advised she had been contacted about the gate that gives access to the Recreation Ground from Dark lane, she confirmed that it was not able to be shut and posed a risk for users of the Recreation Ground, especially younger kids who may not realise the danger. The Clerk advised that the railings leading down from there were also much in need of repair / replacement. The Clerk asked the Council for approval to move forward with getting the railings, gate and additional railings around the Recreation Ground, quoted for repair or replacement. This was approved by all Councillors. Councillor Pugh offered support in this task. It was noted that consideration should be given to the design of the gate, in the context of kids' toys being able to pass through it, the Clerk confirmed they would look at this.

#### 8. Community Asset Expiry - Rose & Crown

The Clerk advised that she had been contacted by the Rose & Crown in relation to the pub's status as a community asset being due to expire in April. Upon investigation the Clerk could find no information on how to extend a community bid, only on how to nominate one. It was assumed therefore, that a new bid would need to be made. The Clerk requested the Councils approval to move forward with this. This was granted approval by all councillors.

#### 9. Benches at the Recreation Ground

Councillor Clements confirmed that as part of the Kirby Award to the Croquet Club, new benches were approved for installation. Whilst discussion took place around their placement, the Council did not give enough consideration to their exact position and after installation it received multiple complaints over the style and the positioning of the benches. After contact with a representative from the Croquet Club, who advised the reason for the benches placement, Councillor Clements felt the positioning merits did not outweigh issues and proposed that the benches be moved to be more in line with the existing bench and closer to the hedging. Councillors voted 3 for, 2 against for this motion, with one councillor abstaining due to involvement in the Croquet Club.

## 10. Nomination of Wingrave United Charities Representatives

The Clerk was contacted by Wingrave United Charities to nominate two representatives for the Council. The current representatives for the Council were Mike Bird who has recently resigned as a Parish Councillor and Lesley Major who has been the Council representative for many years. Upon speaking to both Lesley and WUC, they were both happy for Lesley to continue should the Council agree. Councillor Lynch proposed that Lesley Major remain as a Council representative and that a Councillor join her. Councillor Lawrence put herself forward, this was approved by all Councillors. The Clerk agreed to convey the outcome to both Lesley Major and WUC.

## 11. Planning

### 11.1 19/00844/AGN

- Thistlebrook Farm Tring Road Wingrave Buckinghamshire HP22 4LN
- Lean-to extension

Councillor Lynch introduced the application and advised that there were currently no objections to the application and proposed that the council register No Objections. This was approved by unanimous vote.

## 12. Finance

### 12.1. Payments since last meeting

Payments from the last meeting were approved by unanimous vote.

04/12/2018	Chiltern Sports Company	payment for works to courts	£53,837.64	£8,972.94
11/12/2018	Office Innovation	Administration costs	£72.72	£12.12
11/12/2018	Eon	December statement	£109.04	£5.19
12/12/2018	Combat Fire c/o RBS	Annual fire alarm and emergency light service	£114.00	£19.00
13/12/2018	Russell Bignell	Handyman duties	£143.00	£ -
22/12/2018	ICO	Data controller registration	£35.00	£ -
31/12/2018	Rebecca Biley	Clerks Pay and expenses	£735.27	£ -
31/12/2018	HMRC	Tax and NI	£6.97	£ -
31/12/2018	MW Agri	December devolved	£508.80	£84.80
31/12/2018	AVDC	Church Bin Empty	£118.80	£ -
02/01/2019	AVDC	Dog bin empty	£ 1,062.96	£ 177.16
02/01/2019	Pratts charity	park rent	£236.06	£ -
07/01/2019	STL Maintenance	12 months maintenance of MVAS	£264.00	£44.00
07/01/2019	Chiltern Sports Company	New Courts payment- KIRBY AWARD	£35,491.56	£5,915.26
07/01/2019	Highlights Floodlights	New Courts payment- KIRBY AWARD	£28,602.00	£4,767.00
11/01/2019	Eon	January Statement	£112.68	£5.37
31/01/2019	Rebecca Biley	Clerks Pay and expenses	£754.72	£ -
31/01/2019	HMRC	Tax and NI	£6.97	£ -
31/01/2019	MW Agri	January Devolved	£508.80	£84.80
31/01/2019	A Weatherhead	Pump Station Service	£270.00	£45.00
31/01/2019	A Weatherhead	Bi Annual Clean	£270.00	£45.00
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Chairman

01/02/2019	Eon	February statement	£122.06	£5.81
20/02/2019	AVDC	Church Bin Empty	£54.15	£ -
26/02/2019	Pratts charity	Top up payment for start of 2019	£38.94	£ -
26/02/2019	Russell Bignell	Handyman duties	£77.00	£ -
26/02/2019	Rebecca Biley	Clerks pay and expenses	£742.99	£ -
26/02/2019	HMRC	Tax and NI	£6.97	£ -
01/03/2019	MW Agri	February Devolved	£508.80	£84.80
11/03/2019	Eon	March Statement	£125.65	£5.98
14/03/2019	AVDC	Church Bin Empty	£35.85	£ -

#### 12.2. Removal of Bus shelter at Rowsham Cost-£300 net

The Clerk advised that it had contacted MW Agri who advised they were able to remove the shelter and dispose of it for a cost of £300 + vat, its hoped that this will be claimed back as part of the insurance claim. Councillors approved this by unanimous vote.

#### 12.3. Nomination of Internal Auditor

The Clerk requested that Mrs D Martin be approved as the Council's Internal Auditor for the coming audit, this was agreed by all Councillors.

#### 12.4. Office Innovation Payment for 2019/2020-£400 net

The Clerk advised that this payment relates to next year's web costs and will be paid in the 2019/2020 financial year. The payment was approved by unanimous vote.

#### 13. Clerks Report

The Clerk delivered her report which included a notification that the Post Box on Church Street had been relocated, work had been completed by the owner of the land adjacent to the Tattlers Hill footpath and that parking remains an issue for resident of Twelve Leys and Abbots Way during school pick up and drop off times. The Clerk agreed to speak to our PCSO about performing regular visits during these times.

The Clerk requested items for the next issue of the Communique as it had been some time since the Council submitted an article.

Meeting ended 21.45

## Appendix 1- County Councillor Mrs G Glover Report

### Details of the County Council's budget for 2019/20

For the coming financial year an overall budget of£356.3 million has been set for day-to-day spending, with a budget set for capital spending of£86 million.

Along with the majority of other councils across the country, councillors also approved a council tax increase of 2.99%, the equivalent of just 71p a week extra for an average band D property.

Our budget plans include more funding for children's services and adult social care, as well as£21.5 million for roads, which includes some money for early repairs before the start of the new financial year to combat the winter damage.

In addition, extra money should be generated for both the County Council and the district councils as part of a new pilot scheme to allow them to retain 75% of new business rates across the county, rather than the current 50% level.

If you missed our full Council meeting last week you can [watch the meeting on webcast](#). You can also see our [full budget papers](#)

### Waste Disposal Sites

Following the recent consultation cabinet has decided to make changes to the service.

Key changes which start on 1 April 2019, are:

- all sites will introduce charges for non-household waste
- Aylesbury (Rabans Lane), Burnham, and Chesham household recycling centres will close 2 days a week on Wednesdays and Thursdays.
- Bledlow Household Recycling Centre will permanently close

The changes will make important cost savings that the council's budget requires. They will also make sure that Buckinghamshire residents, as a whole, experience as little change as possible when using their local recycling centre.

#### *New charges for non-household waste*

From 1 April 2019 you will be charged for disposing of non-household waste items such as, bags of rubble, kitchen units, fence panels etc.

### Home to School Transport:

The 10 week Home to School Transport consultation closed earlier in the year on 4 January. As you already know, our current transport offer is not matching unsustainable budget pressures, and our proposals aim to address this. We need to get to a position where we have a sustainable travel offer that not only supports young people to participate in education, but also supports them in their journey to independence and adulthood.

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Chairman

A summary of the decisions made today are as follows:

### **Transport changes for children with special educational needs or disabilities**

A contribution to the cost of Home to School Transport for children with SEND who are older than 16, will be introduced from September 2019. This will replace the free transport offer currently in place. Costs for SEND transport have increased by over£3m in the last five years.

Eligible children aged between 14 and 19 years old will be offered an increase in provision of independent travel training, which we expect will enable us to reduce transport costs.

### **Mainstream transport changes**

Mainstream school bus routes are being reviewed where there is a viable alternative public bus route, and where there is overlap some will be changed to use the public buses. This rationalisation of bus routes and bus sizes is taking place to reduce duplication and create greater efficiency. Changes will be phased in from September 2019.

School children living in the Iver and Wexham areas (attending the Chalfont Community College) and Ivinghoe (attending the Cottesloe and Tring Schools), who are currently travelling free of charge, will be required to contribute to the cost of transport if they choose not to attend their nearest school. This will bring these arrangements in line with the rest of the County. This will begin from September 2020, enabling families to plan ahead and make decisions about their child's education in good time.

Changes will be introduced subject to Cabinet agreement, and all changes will be made so as not to disadvantage any group in accessing education. The needs assessment is available. Let me know if you want to see it.

### **Unitary**

Letter from Martin Tett received today

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Chairman

## Appendix 2- Chair of WWRSA MR G Chater Report

All prices quoted excluding VAT	Sundry & Planning Costs	MW Agri Ltd	Chiltern Sports Contractors Limited	Highlights Floodlighting Limited	Project Contract Costs	Project Costs VAT Inclusive
<b>PLANNING SUBMISSION &amp; PROJECT SUNDRIES</b>						
Planning submission preparation - Drawings(passinc )	£32.85				£32.85	£39.42
AVDC fees	£192.50				£192.50	£231.00
<b>LANDSCAPING</b>						
Hedge Clearance		£755.00			£755.00	£906.00
<b>CIVILS</b>						
Preliminaries			£1,400.00		£1,400.00	£1,680.00
Excavation & Disposal			£5,210.00		£5,210.00	£6,252.00
Surface Preparation			£1,980.00		£1,980.00	£2,376.00
Drainage			£2,136.00		£2,136.00	£2,563.20
Sub-base			£17,825.00		£17,825.00	£21,390.00
New Perimeter Edging			£2,331.00		£2,331.00	£2,797.20
New Perimeter Fencing			£9,312.00		£9,312.00	£11,174.40
Court Fittings			£1,814.00		£1,814.00	£2,176.80
Macadam Courts Base			£7,950.00		£7,950.00	£9,540.00
Macadam Courts Surface			£18,087.00		£18,087.00	£21,704.40
Colour Spray Tennis Courts			£2,250.00		£2,250.00	£2,700.00
Line Marking			£313.00		£313.00	£375.60

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Colour Spray Netball Courts (£1985.00 + VAT)			excluded		excluded	£0.00
Extension Netball Court Goals			excluded		excluded	£0.00
Rebound Mesh between Muga / Netball Court			excluded		excluded	£0.00
Floodlight Ducting			included		included	£0.00
<b>LIGHTING</b>						
Token Box				£385.00	£385.00	£462.00
Lighting				£23,485.00	£23,485.00	£28,182.00
Discounted fee			<b>-£4,608.00</b>		-£4,608.00	-£5,529.60
<b>POST TENDER ADDITIONALS - Agreed Letter 12/Oc/2018</b>						
Additional Netball posts (2)			£495.00		£495.00	£594.00
Disabled Access - ramp and gates			£7,306.00		£7,306.00	£8,767.20
Additional lines to the MUGA (Netball 5 a side)			Free		<b>Included</b>	£0.00
MUGA Surface repairs (near goal posts)			£100.00		£100.00	£120.00
Permanent Basketball Goal on MUGA			£1,890.00		£1,890.00	£2,268.00
					<b>£100,641.3</b>	<b>£120,769.6</b>
<b>Contract Price</b>					<b>5</b>	<b>2</b>
					<b>£10,042.00</b>	<b>£12,050.40</b>
<b>Contingency Allowance 10%</b>					<b>£110,683.3</b>	<b>£132,820.0</b>
<b>Project Value - upper limit with Contingency</b>					<b>5</b>	<b>2</b>
<b>Contingency Items:</b> Field Drainage rectification Existing Court Sub-base repairs Other sundry	<b>TBC, within above value by Parish Council delegation</b>					

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<b>construction items</b> <i>Existing Courtside Drainage relocation</i>						
Contingency item 1: Additional RHS Gate to avoid Lighting Column clash			£648.00		£648.00	£648.00
Contingency item 2: Replacement token box for MUGA				£250.00	£250.00	£250.00
Contingency item 3: Pressure Wash MUGA Courts			£360.00		£360.00	£432.00
Contingency item 4: Replacement lighting Ballast for Netball lights (re-use of old lights)				£350.00	£350.00	£350.00
<b>TOTAL Project Commitment</b>	<b>£225.35</b>	<b>£755.00</b>	<b>£76,799.00</b>	<b>£24,470.00</b>	<b>£102,849.35</b>	<b>£123,419.22</b>

<b>Project Completion items</b> <i>- For consideration</i>						
Signage and sundry locks etc.	£200.00				£200.00	£240.00
Netball and MUGA colour spray			£4,265.00		£4,265.00	£5,118.00
Additional paths	£5,656.00				£5,656.00	£6,787.20
2 x bins	£300.00				£300.00	£360.00
3 x benches	£1,900.00				£1,900.00	£2,280.00
<b>TOTAL Project to Completion</b>	<b>£8,281.35</b>	<b>£755.00</b>	<b>£81,064.00</b>	<b>£24,470.00</b>	<b>£115,170.35</b>	<b>£138,204.42</b>

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