



# *Minutes of Parish Council Meeting*

*Held on Tuesday 28<sup>th</sup> June 2016*

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Chairman: Councillor Lynch  
Councillors: Councillor Mr A Coulson, Councillor Mr R Dimmock, , Councillor Dr L Kennedy, Councillor Mr N Rickard,  
Apologies: Councillor Mr M Bird  
Clerk Mrs R Biley  
Parishioners 2

## **1. Apologies for absences**

Apologies were received and accepted from Councillor Bird.

## **2. Disclosure of interest on items in agenda**

No items to disclose.

## **3. Sign off of minutes**

### **3.1. Annual Parish Minutes 10<sup>th</sup> May 2016**

Minutes accepted and signed.

## **4. Sign off of contract for Devolved services**

The Indemnity deed with MW Agri Ltd. was agreed and signed by Councillor Coulson and Councillor Lynch. Councillor Coulson confirmed that payments would be made monthly to MW Agri and that we would set up a standing order to meet these requirements.

## **5. Parish Maintenance Update**

Councillor Dimmock gave an overview of his village walk with handyman Russell Bigwell. The council resolved the following:

- Quotes would be obtained for the painting of railings at Black Gutter Corner / Cobblers Wick.
- Maltby Farm streetlight which is being obscured by trees would be quoted for by a tree surgeon.
- Councillor Lynch would investigate who owns land by footpath at Jubilee Wood
- The clerk would try to identify the numbers of the properties which back on to Twelve Leys from Chiltern Road and contact VAHT to cut back overgrowth.

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**1023**

Signed by  
Chairman

- The Chiltern Road – Park Pavilion would be investigated by Councillor Lynch to find out if it is an official footpath.
- The metal posts situated in the hedgerow in front of Cobblers Wick could be dealt with by handyman but would require power. Councillor Kennedy said he would speak to a resident to confirm if they would be happy to supply it.
- A quote had been received to repair the railings around the pond at a value of £800. The council agreed to this expenditure.
- The footpath between the Church and Cobblers Wick was identified as an issue for both the road surface and weeds, the clerk agreed to notify TfB but the weeds issue would be carried over to the next meeting for further discussion.

Councillor Dimmock also advised that he had been in touch with AVDC to discuss the Pavilion Improvement project and the cost involved would be either £75 if under 100sqm or £450 if above. The council agreed this was a necessary step and approved the spend for both bands.

Councillor Rickard advised that he had been unsuccessful in gaining guidance from AVDC re the pond maintenance. Councillor Dimmock advised he would speak to Simon Frankum as he was part of the last clean-up team.

The Playsafety report was discussed and councillor Dimmock gave details of the actions to be taken relating to the points raised in the report. See Appendix 1.

## Appendix 1

Actions taken to address Play Safety Inspection points:

	<b>Action</b>	<b>Responsibility</b>
1	Bin: no action required	
2	Re-stain wooden bench	Russell
3	Monitor decay in wood balance pole	Who is going to monitor
4	Railings: awaiting quote for repainting	Simon
5	Tighten bolt - double gates	Russell
6	Monitor gate closing time	Who is going to monitor
7	Fill ground around entrance gate	Russell
8	Monitor decay in fun box	Who is going to monitor
9	Replace missing bolt from rotator pole	Russell
10	Slide log cabin monitor wood decay.	Who is going to monitor
	Replace missing bolt	Russell
11	Junior swings monitor wood decay.	Who is going to monitor
	Tighten bolts and replace nut caps	Russell
12	Toddler swings replace missing nut caps.	Russell
	Monitor wood splinters on top bar	Who is going to monitor