



Minutes of Parish Council Meeting

Held on Tuesday 8th March 2016

Chairman: Councillor Mrs V Lynch
Councillors: Councillor Mr M Bird; Councillor Mr R Dimmock, Councillor Dr L Kennedy,
Councillor Mr D Neave, Councillor Mrs A Sherwood Bruce
Apologies: Councillor Mr A Coulson, Councillor Mr N Rickard,
Clerk: Mrs R Biley
In attendance: County Councillor Mrs N Glover
Parishioners 8

1. Chairman's items and welcomes

Councillor Lynch welcomed the council and the Parish and advised that our next meeting would be the Parish Annual meeting at which the Council would give an update on activities during 2015 and 2016.

2. Apologies for absences

Apologies were received and accepted from Councillor Coulson & Rickard.

3. Disclosure of interest on items in agenda

Councillor Kennedy advised the Council of his interest in the request for financial assistance from the Church - Clerks Report.

4. Parishioners comments (10 mins Max)

A parishioner raised the issue of road safety at the junction of Moat Lane & Tring Road. It was suggested that previously a mirror had been mounted on the barn located at the corner, although this was unable to be confirmed. It was agreed that the road safety group would liaise with the householder to look at the problem.

5. Receive comments from District and County Councillors and Police

County Councillor Glover gave a report on spending and various other topics. See attached Appendix.

No reports received from District Councillor Cooper or Police as they were unable to attend.

6. Neighbourhood Planning Update

Councillor Lynch advised that the Public consultation period has now started; this is being organised by AVDC, and hard copies of the published plan are available to be view at the church.

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Signed by
Chairman

It was noted that the next stage of the process would be for the plan to be assessed by an independent examiner.

A question was asked over the strength of the Neighbourhood Plan given the ruling by AVDC not to challenge the Haddenham applications? Councillor Neave expressed his view that it seemed possible that there were some issues which the creation of the Haddenham plan and these had been exploited.

7. Devolution

7.1 Nomination of Solicitor

Councillor Lynch advised the current position of devolution and made the council aware that a meeting had been arranged with Horwood & James solicitors for this week to review the contract sent by Bucks CC.

7.2 Update on deadline

An update letter had been received from Bucks CC advising local councils who were unable to return their completed T2 agreements before TfB sign off their grass-cutting schedule on March 18th, parishes will remain able to join T2 but budgets will be adjusted accordingly based on the number of cuts completed prior to the receipt of the signed agreement.

8. Documents Sign off

The minutes of meeting 9th February 2016 were agreed and signed.

Councillor Lynch gave an introduction to the Publication Statement and the creation of associated documents. Councillor Neave believed there were some errors and sign off should be postponed until the following meeting.

A parishioner asked why the council did not have a publication statement in place. Councillor Lynch advised that the council's current members formed a relatively new council but were working towards completion.

9. Updates

9. 1 Pavilion Refurbishment

Richard Keighley delivered a comprehensive report on the current status of the pavilion refurbishment. They are of the opinion that there are two routes to take:

- Refurbishment of the current building which would, from initial Budget quote be in the region of £105k, or
- Alternatively refurbish the existing building plus extend it to contain some office space, this would be an additional cost of approx. £80k.

Discussion took place around the various funding options available depending on the different routes and it was asked whether Fred Kirby Memorial Trust monies would be a viable avenue. Councillor Lynch advised that a request for funding could be made to Fred Kirby Memorial Trust but it would need to go through the agreed process, the same as any other application.

Councillor Dimmock raised the option of levelling the site and completing a new build. It was noted that a cost comparison was not available for this avenue.

Councillor Lynch asked for councillors's comments as to which option they preferred; there was support for refurbishing the existing building and for getting a comparison quote for a complete rebuild.

Councillor Neave asked the group to establish who they think will use the facility and what it will be used for.

Councillor Lynch asked the group to come back with usage avenues and potential square footage for the May meeting.

9. 2 Road Safety

Yvonne White gave details of the LAF which will take place on the 23rd March in Wing. She advised that the bollards were now in place on Winslow Road and that there had been a considerable increase in HGV movements through the village. It was also noted that a vehicle count had been conducted of movements out of Twelve Leys.

Yvonne went on to express that due to her professional commitments she would no longer be able to continue to be involved with Road safety and would be resigning with immediate effect. Yvonne also advised that regretfully due to Tony's commitments increasing he would no longer be able to continue either but would be completing more of a phased exit.

Councillor Lynch thanked them both for their time and effort they had given to road safety.

9. 3 Church Street Parking

Councillor Sherwood Bruce gave an overview of the recent meeting to address the issues of parking in Church Street. Several possible options were put forward and will be looked at in more detail. The full report is available as an appendix.

The clerk raised a complaint made by a resident of Winslow Road that since the installation of the bollards it has made it difficult to get in and out of their driveway. Councillor Sherwood Bruce agreed to look at this issue as well.

9. 4 Stiles to Gates

Councillor Sherwood Bruce gave an update on the progress made and the next step would be to complete a walk around with the AVDC Rights of Way officer. Councillor Dimmock agreed he would attend this on behalf of the council. Full report available as an appendix.

10. LAF Representative Nomination

Councillor Lynch requested a volunteer to act as representative, Councillor Kennedy agreed.

11. Planning

- 16/00384/ALB, 1 Recreation Ground Wingrave. Demolition of single storey element and replacement with two storey and single storey rear extension.

Application discussed and no objection raised.

12. Finance

Clerk gave a report on all finance matters

12. 1 S106 Mount Tabor Fund Expiry

It was agreed that the funds should be spent if possible on the pavilion improvements

12. 2 CIL Nominated Project- Church Street

Councillor Lynch stressed that discussion of this does not mean the application had been agreed but that should it go through the most appropriate option would be the pavilion improvements.

12. 3 Update on payments since last meeting

All payments accepted by the council

Date	Payee	Reason	Net amount	VAT	Gross amount
21/01/2016	HMRC	Tax & NI	£ 20.20	0%	£20.20
21/01/2016	Rebecca Biley	Clerk wages & Expenses	£537.29	0%	£537.29
26/01/2016	BALC	Training clerk	£127.17	0%	£127.17
26/01/2016	A Weatherhead Drainage	Service of Pump at park	£165.00	20%	£198.00
26/01/2016	Office Innovations	Admin	£81.75	20%	£98.10
28/01/2016	Swarco	Maintenance contract for MVAS	£200.00	20%	£240.00
31/01/2016	Grundon waste management	Church bin empty	£66.40	20%	£79.68
08/02/2016	V Lynch / Staples	Cartridges for NP printing	£69.12	20%	£82.94
09/02/2016	Office Innovations	web services	£88.00	20%	£105.60
29/02/2016	Rebecca Biley	Clerk wages & Expenses	£997.65	0%	£997.65
29/02/2016	HMRC	Tax & NI	£273.29	0%	£273.29
29/02/2016	R Bigwell	Parish Maintenance	£99.00	0%	£99.00

12. 4 Bank Account reconciliation

Reconciliation accepted by the council

12. 5 Ratification of Clerk Salary

Councillor Lynch advised the council that Councillor Neave and she had been in discussion and that it was agreed that due to increase in workload the clerk's salary would be increased to £8,008 on the approximate basis of 14 hours per week. It had also been agreed that a one off overtime payment of £450 had been made.

13. Clerks Report

The following actions were agreed:

- The council would pay the full amount of the Church Clock repair cost of £235.
- Councillor Neave would draft a letter to Manor Road, Rowsham residents to advise them on the position of the drainage works.
- Article to go into communique to cover Best Kept Village and Litter picking.

Meeting ended at 9.30pm.

Item 5 Appendix

County Councillor Glover- Report

Apprenticeships

Bucks CC is very keen on promoting the apprenticeship route to the world of work. A young person who reported on her success following her apprenticeship with Bucks county council is a business apprenticeship on business administration while she was still at school she says "when I first started my apprenticeship I quickly realised that it was the best decision for me to undertake the course she says that she found that a hands-on approach and will experience was better than learning from the whiteboard or a textbook.

Apprenticeships are a new way of learning, learning and finding a career. A new apprentice said that she would strongly recommend this apprenticeship scheme offered by Bucks county council because of the many different courses that are available in lots of different sectors. She says it gives you vital work experience and a qualification which you can take to a degree level of University if you wish. The opportunities are endless. This is just one of many really positive stories that we continually hear about in terms of the success of our apprenticeship schemes in Bucks.

Going to university is not right everybody and apprenticeships are a really invaluable option 10 county council apprentices will be taking the word about the benefits of apprenticeships schools in Aylesbury they will lead an assembly at Mandeville School on Tuesday, March 15 and run interactive workshops at Aylesbury Vale Academy on 17th of March. The county council proposes to step up its recruitment of apprenticeships from next month.

Bus pass renewals: remind family and friends to update their bus passes before 31 March. If anybody has trouble doing online I'm sure they will find a friend or relation to help them do it

Bierton Road will see three weeks of construction caused by part of it being completely rebuilt. The best to go via Aston Abbots and Weedon during the rush hour

Lorries through Wingrave. I have not got an update at the moment because the officer is on holiday until next week this was raised by a couple of parishioners and I undertook to chase it for them

Old County Offices: a feasibility study is being undertaken to convert the building into apartments and restaurants.

Item 9.3 Appendix

Church Street Parking Report

A meeting was held at the church with representatives from the community centre, the church, our representative from Wing police station a local resident. The football club were due to a match unable to send anyone. All parties are looking to cooperate in any way they can.

The Football club and the community centre already liaise re matches and where the centre is not booked they are able to use the car park.

The Church and the Community Centre are to liaise in a similar fashion

The issue of parking in Church Street is one that obviously needs attention

We need to investigate the following

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Signed by
Chairman

- a hatch on the road for the bus stop to try and deter people parking in this area and therefore blocking the road when the bus is unable to manoeuvre
- painting a white line along the church side to deter parking/ no parking notices
- start to use cones down one side of the road when there are events on at the centre or in the church
- reissuing residents with polite notices about obstructing the road
- revisit the earlier proposal of parking spaces alongside the childrens play area

The police are going to drive through at busy times (those attending the meeting are supplying Wing Police with the times of day when the problem is at its worst)

The police are also asking the fire brigade to start driving through - and investigate the issue of access

The police confirmed their willingness to help in any way we saw fit and are happy to liaise on an ongoing basis

This issue will not resolve itself overnight but I do believe that there are things we can do to alleviate some of the issues and to give up before we start on the basis that it was not agreed the last time seems the wrong approach to take.

Item 9.5 Appendix

Styles to gates report

The styles that need to be replaced with gates have been identified

We have contacted the rights of way officer who is coming out to the village to agree a way forwards - we are just waiting for her to make contact with Jan - this seems to always result in some delay but she does get in touch eventually and when she does the conversations are positive

There is a buy one gate from the council and get one free scheme which seems a good route to pursue

In addition there is a team of volunteers in our neck of the woods that installs the gates

Hopefully we will have real news by the next PC meeting.