

## Notes from Neighbourhood Plan meeting held on 9<sup>th</sup> October 2014

Janet summarised the purpose of the meeting and reports were shared on elements/chapters of the model plan format circulated by Bob Keith and key issues from those elements/chapters identified.

### Foreword and Chapter 1 – Introduction:

David Neave reported progress to date.

- Some elements e.g. Consultation on Pre-submission Draft Plan, would need adding later in the process
- Plan period to be confirmed – expected 2033

Action: DN

### 2. National and Local Planning Context

Les reported on progress to date.

- Much of National context provided by Bob Keith and to include reference to National Planning Policy Framework (NPPF), in particular reference to Appendix 4, plus rural Areas Policy.
- Local planning context to refer to the list of 'Saved' AVDC Policies (list to be circulated with highlighted relevant policies)

Action: LK

- Les reported that it is not acceptable to plan for a 'stand still' status
- Les raised the issue of how to ensure development design sustains the character of the village
- Janet referred to the design document 'Building for Life' and circulated an extract from The Sign of a Good Place to Live – Design Council, with good examples for inclusion in policies
- Les will produce the draft which will be brief and highlight issues for inclusion in plan objectives and the fuller body of the document

Action: LK

- Viv commented on the importance of ensuring development that is sympathetic to the surroundings and considers parking/traffic etc. David G commented on the risk of development creating a 'competing centre' to the villages. Chris commented on the need to include a focus on business development and design as well as housing

### 3. The Neighbourhood Area

Viv and David G reported on progress to date and shared documents collated so far showing a great deal of progress and circulated the following drafts:

- Population and Housing statistics/graphs
- Business section
- Infrastructure section
- Health and Wellbeing section
- Natural Environment
- Historic Environment

Viv stressed some of the drafts had been based on the Community Plan so some data would require updating and there was still a lot of work required. Within Health and Wellbeing Viv had included information from the surrounding areas where services are accessed, e.g. Wing re Doctors Surgeries etc.

- Section still outstanding – Business – suggested external help e.g. Jane suggested Bucks Business First might be helpful for this
- Section still outstanding – Broadband/Telecommunications
- David G commented on population and housing statistics – a slight decline in population between 2001 and 2011 but increase in housing stock and the issue of single occupancy/older families and bedrooms per person as well as the aging age range of the communities.
- Les mentioned the AVDC population is expected to increase by 15%

- Key issues identified include completion of a Housing Needs Assessment that could be externally commissioned e.g. Bucks Community Impact.

Action: VL/DG

#### 4. Community Engagement

- Jane and Olwen circulated the summary of the responses to the consultation events based on Viv's graphs highlighting residents priorities
- Jane and Olwen reported that Bob Keith's presentations which referred to the requirement for a 'Consultation Statement' to include detail of the consultation undertaken and the outcomes. This could be an appendix to the Plan but preferable to produce a separate document. The Section 4 item would be a summary of the Consultation Statement and therefore could not be completed until further consultation undertaken.
- The AVDC Plan Guidance 2013 advises the following stakeholder should be involved:
  - Residents
  - Community organisations
  - Elected representatives
  - Businesses
  - Landowners
  - Developers
  - Active players in voluntary sector
  - Govt Orgs eg Environment Agency, Natural England, English Heritage

Jane and Olwen suggest the following should be included also:

- Schools including MacIntyre
- Doctors surgeries/CCGs
- Neighbouring Parishes
- Churches
- Jane and Olwen shared a summary of the possible consultation strategies for each type of organisation, suggesting concentrating on e mail letter and brief questionnaire adapted to type of consultation, backed up by some further specific face to face consultation to ensure all areas/age groups covered e.g. Youth Club/Schools. This, though, will require appropriate resourcing. Possible for external support.
- A draft 'Vision' based on the views expressed via the consultation events was circulated and suggested this could be considered in order that a draft is circulated for comment with future consultation surveys

Action: Jane and Olwen