



Parish Council Extraordinary Meeting

Held on Tuesday 16th June 2015

MINUTES

Chairman: Councillor Mr D Neave
Councillors: Councillor Mr N Rickard, Councillor Dr L Kennedy, Councillor Mrs V Lynch, Councillor Dimmock
Apologies: Councillor Coulson, Councillor Bird & Police
By invitation: County Councillor Glover, District Councillor Cooper
In attendance: 39 Parishioners
Clerk: Mrs Rebecca Biley

1. Chairman's items and welcomes

Chairman welcomed Councillors & parish

2. Apologies for absence

Councillor Coulson, Councillor Bird and Police, apologies accepted by Council.

3. Disclosure of interest on items in agenda

None disclosed.

4. Parishioners comments

Parishioner asked when the bollards which are to be situated by 24 Winslow Rd will be put in place. The Clerk confirmed that after speaking with Transport for Bucks, the bollards are at the depot and they are waiting for the works to be scheduled.

5. Receive comments from District and County Councillors and Police

Councillor Glover gave reports on various matters across the vale, including giving updates on the cycleway feasibility study and Black Gutter Corner. It was agreed Cllr Glover update the Council on the cycleway as and when the information became available. *The full update is available as an appendix.*

Councillor Cooper gave updates on various topics including the possible consequences of devolution of Government funding.

The floor was opened up to questions from the parish, Cllr Cooper responded to a question raised that funding from new housing would be insubstantial.

955

Signed by
Chairman

6. Overview of recent Traveller Festival

Councillor Cooper gave an overview on the recent Traveller Festival. Cllr Cooper advised that his objectives going forward will be to have a plan in place should a similar event happen in the future, which, given the ownership of the land is likely.

The subject was opened up to the parish and the following responses were given.

- Cllr Cooper advised that an entertainment licence should have been applied for and this would have allowed spot checks.
- Police presence was lacking due to annual leave
- Cllr Cooper reiterated that a protocol is needed with the co-operation of County Council.
- Cllr Cooper expressed concern that a police presence would not have prevented the event.
- It was noted again that no plan was in place
- Parishioner stated that given the human waste left, that this should be grounds for future refusal.

Cllr Dimmock observed that local businesses were given no warning, but that he experienced no trouble during the event.

Cllr Neave advised that the Parish Councils role in this area would be secondary to the County and District Councils.

7. Village walk with Transport for Bucks

The Clerk gave briefing of discussion held with TfB about outstanding works. *Update available as an appendix.*

8. Updates on

- Cllr Kennedy delivered an update on the school MUGA funding application. It was agreed a grant of £5000 be made either from S106 monies of the General Reserve and that a loan of £3000 be offered to be funded initially from General Reserve and then from the Fred Kirby Memorial Trust once established.
- Cllr Lynch gave a brief on the bequest of Fred Kirby and its next steps. The Clerk advised that she requested a copy of the Will from Parrot and Coales. *Update available as appendix*
- Cllr Dimmock gave an update on the Recreation Pavilion refurbishment. The next meeting of the Pavilion Group would be held end of July / beginning of August.
- Yvonne White delivered briefing on Road Safety.

The topic was opened up to the Parishioners, to which the following responses were given.

- The maximum speeds observed during speed watch were 70mph at Leighton RD at 3am. The most common excesses were 30-40mph through the village.

- The feasibility study would be available at the end of the year.
 - Yvonne White would look into the issue of speeds of farm vehicles.
- Cllr Neave raised the issue of worsening broadband delivery in Rowsham, which has been further exacerbated by the roll out of superfast broadband in Wingrave. Cllr Cooper and Cllr Kennedy noted potential ways of improving the service. Cllr Cooper stated providing power to Box 7, which services Rowsham appeared to be a problem.

9. Standing order amendment

The Clerk advised that an amendment to the council's standing orders had been made. It was agreed the necessary change be made.

10. Neighbourhood planning

- Cllr Kennedy delivered his report on his recent meeting with AVDC and what that meant for the Neighbourhood Plan. An update was also given on the current data from the recent consultation.

A parishioner stated the update did not reflect the consultation responses over the Postie. Cllr Kennedy advised that only a few people had decided to submit their consultations via Postie.

- Cllr Neave gave an explanation of the petition that was received and why the council made the decision to take independent advice. A report was sent confirming the process was robust and commending the weight given to community views. It was noted that RoCH checked the data and confirmed everything met legislation requirements.

In response to questions Cllr Neave said that the scoring was not part of the process but an outcome of it. The review reflected the issue raised by the petition.

Cllr Cooper added that the council had been given the confidence to move forward by the result of the review.

11. Sign off minutes of

- Annual Meeting 12th May 2015

The minutes were agreed.

12. Environmental

Becky Biley briefed on environmental issues

12. 1 Winslow Rd

It was agreed that if BCC had not responded within three weeks the council would take further action. A quote provided by Tree Solutions was also provided.

12. 2 Twelve Leys Green

Details were given on the tree work which needing to be carried out. Quotes were provided by 2 Tree surgeons. The following actions were agreed:

- a. Felling of the storm damaged maple and reduction of canopy of two Goat willows were agreed to be carried out by Tree Solutions at a cost of £412.50 ex VAT.
- b. The Ash trees located at the back fence would need to be assessed by a third party due to the difference in works suggested. The Clerk will arrange to have AVDC give an opinion.
- c. Anershall / Twelve Leys footpath- The Clerk to assess whose responsibility any tree work was.

12. 3 Black Gutter Corner

It was agreed that the site should be completely cleared of debris up to the natural border of the tree and footpath and replanted with a native hedgerow mix at a cost of £650 ex VAT. It was noted that works would be unable to be commenced until late autumn and that the Clerk would write to the homeowners to make them aware of the action agreed.

12. 4 The Green & Church Street car park

It was decided that the power company would need to address the tree problem due to the proximity of the power lines.

12. 5 Moat Lane / Recreation Ground

It was noted that inadequate maintenance of a property on the Recreation Ground was claimed to have damaged a neighbouring property. The council agreed that whilst this was not a matter for the council, it might offer advice. It was decided that the Clerk would instruct one of the Handymen to take a look at the property.

12. 6 Footpaths

Cllr Lynch provided an update on works required to footpaths in Wingrave. It was agreed that Cllr Rickard would undertake an assessment of the footpaths and report at the next meeting.

13. Planning

- 15/01835/APP White Lodge, Leighton Rd was discussed: No objections.
- 15/01882/AOP Lower End was discussed by both the Council and the parishioners and it was agreed to object for the following reasons:
 - i. The objections to the previous application still stood
 - ii. A risk assessment would be needed
 - iii. Due to the stage reached of Neighbourhood Planning and the fact that the site was not one of those selected.
- 15/01884/AOP Church St was discussed by both the Council and the parishioners and it was agreed to object for the following reasons:
 - i. The objections to the previous application still stood
 - ii. A risk assessment would be needed
 - iii. Due to the stage reached of Neighbourhood Planning and the fact that the site was not one of those selected.
 - iv. Loss of hedgerows & trees
- 15/01891/APP Thistlebrook Farm, Tring Rd: No objections.

14. Banking

14. 1 The accounts sign off was not completed and a meeting was agreed for Monday 22nd June.

14. 2 The Clerk submitted a banking process review and it was agreed by unanimous vote to move to internet banking.

14.3 The Clerk submitted an update on spending which was approved by councillors.

	Sum of Draft Budget 2015-16 £40500	Sum of Spend to Date
Administration	£11,850	£1,695
Capital Costs	£9,000	£1,696
Community Groups	£5,950	£2,650
Environment Committee	£6,600	£1,903
Management	£3,445	£2,736
Misc.	£115	£0
Section One Three Seven	£17	£0
Section One Zero Six	£0	£0
Street lighting	£3,350	£428
Subscriptions	£490	£333
Grand Total	£40,817	£11,441

Payment Group	Payment Type	Agreed 2014-15	Draft Budget 2015-16 £40500	Spend to Date
Environment Committee	Parish Maintenance	£ 2,500	£ 2,500	£ 1,803
Environment Committee	Parish Handyman	£ 1,750	£ 1,750	£ 100
Environment Committee	Emptying Dog Waste Bins	£ 1,000	£ 1,100	£ -
Environment Committee	Provision for Devolved Tasks	£ 1,250	£ 1,250	£ -
Management	WWRSSAL Management Fee	£ 2,000	£ 2,500	£ 2,500
Management	Wingrave Park Rent	£ 945	£ 945	£ 236
Street lighting	Electricity	£ 2,500	£ 2,000	£ 428
Street lighting	Maintenance	£ 1,350	£ 1,350	£ -
Community Groups	Wingrave Community Association	£ 4,000	£ 4,000	£ 2,000
Community Groups	Wingrave Heritage Association	£ 600	£ 600	£ 300
Community Groups	Parish Church Cemetery Grant	£ 680	£ 1,000	£ -
Community Groups	URC Cemetery Grant	£ 250	£ 350	£ 350
Administration	Clerk's Pay	£ 6,250	£ 6,250	£ 1,138
Administration	Office Maintenance/Admini stration	£ 1,250	£ 1,250	£ 437
Administration	Training	£ 300	£ 300	£ -

Administration	Insurance	£ 3,500	£ 3,500	£	-
Administration	Audit	£ 500	£ 350	£	120
Administration	Legal fees	£ 200	£ 200	£	-
Subscriptions	NALC/BALC	£ 225	£ 275	£	222
Subscriptions	SLCC	£ 260	£ 115	£	111
Subscriptions	AVALC	£ 10	£ 15	£	-
Subscriptions	Bucks Playing Fields Association	£ -	£ -	£	-
Subscriptions	Bucks Community Association	£ 40	£ 40	£	-
Subscriptions	Open Spaces Society	£ 45	£ 45	£	-
Misc.	Election Fund	£ -	£ 115	£	-
Misc.	Clerk's Gratuity	£ -	£ -	£	-
Section One Three Seven	Remembrance Day Wreath	£ 17	£ 17	£	-
Section One Three Seven	Donations to Charities	£ -	£ -	£	-
Capital Costs	General Reserve	£ -	£ -	£	-
Capital Costs	Maintenance Infrastructure Fund	£ 500	£ 500	£	-
Capital Costs	Traffic Calming Fund	£ 1,000	£ 1,000	£	9
Capital Costs	Office Equipment Fund	£ 250	£ 250	£	778
Capital Costs	Sports Facilities Maintenance Fund	£ 5,000	£ 5,500	£	300
Capital Costs	Neighbourhood Planning	£ 1,000	£ 1,750	£	609
Section One Zero Six	Section 106	£ -	£ -	£	-
Total		£ 37,922	£ 40,817	£	11,441

15/05/2015	18	002497	Yvonne white	2 x SD cards for Sentinel equipment	Capital Costs	Traffic Calming Fund	144909496	£ 7.50	20%	£	9.00	£ 1.50
18/05/2015	19	002498	Office Innovations	3 x copies of NP & SEA draft	Capital Costs	Neighbourhood Planning	994855057	£ 22.50	20%	£	27.00	£ 4.50
19/05/2015	20	002499	David Rowe	Report for Pavilion refurb	Capital Costs	Sports Facilities Maintenance Fund		£ 300.00	0%	£	300.00	£ -
19/05/2015	21	002500	Office Innovations	Neighbourhood plan comments	Capital Costs	Neighbourhood Planning	994855057	£ 19.30	20%	£	23.16	£ 3.86
26/05/2015	22	002501	Rebecca Biley	Clerk wages & Expenses	Administration	Clerk's Pay		£ 431.43	0%	£	431.43	£ -
26/05/2015	23	002502	URC	Top up of grant to agreed £350	Community Groups	URC Cemetery Grant		£ 100.00	0%	£	100.00	£ -
26/05/2015	24	002503	WWRSSAL	Management Fee	Management	WWRSSAL Management Fee		£ 2,500.00	0%	£	2,500.00	£ -
01/06/2015	D D	DD	EON	Electricity	Street Lighting	Electricity	559097889	£ 206.37	20%	£	247.64	£ 41.27
02/06/2015	25	002504	Playsafety LTD	assessment of parish play equipment	Environment Committee	Parish Maintenance	876328389	£ 133.00	20%	£	159.60	£ 26.60
31/05/2015	D D	DD	Grundon waste management	church bin empty	Environment Committee	Parish Maintenance	785415601	£ 66.40	20%	£	79.68	£ 13.28

14.4 It was agreed by all councillors that they would continue on receiving no allowances.

15. Clerks Report Content was approved.

- It was agreed that a new dog waste bin would be provided for the Castle Street / Winslow Road corner and that amendments would be made to the signage advising that any waste bin would do for dog waste.

Meeting ended at 10.00pm