

## Wingrave with Rowsham Parish Council

### Meeting on 10.3.15 Clerk's Report

#### Agenda items detail

#### **7 Grant request from Wingrave School/PTFA for assistance in funding for an all weather, multi-use games area (MUGA)**

Grant form completed which I have sent through separately. Representatives from the School/PTFA will be in attendance to deal with any questions.

#### **8 Progress reports from working groups**

-Traffic/Speed/Pedestrian Safety working group

*Subject: Speed Watch - Parish Council Report 10/3/15*

*Yvonne and Tony White*

*The MVAS is back with us from the beginning of March until the end of April followed by a further two months in June and July. It is currently set up on Leighton Road collecting data from in-coming traffic and after 7 days it will be reversed at the same site. It will then be re-sited in positions to be agreed.*

*We have been contacting the Wingrave Road Safety Task Group to gauge their interest in continuing to supporting this project and are pleased to say that they are all 'on board'. We are arranging a meeting with them to plan the introduction of the Sentinel System and to confirm their interest and commitment to the current speed watch process. Both these activities collect broadly the same information, but our access to the only Sentinel device would currently be one week in twelve and is coordinated through Northall's representative. If this proves useful then we might consider a shared purchase of a second device with our local partners and in consultation with LAF. The next LAF meeting, 26th March, is an important one on several fronts and we are awaiting further details.*

*Tony and Dawn attended the training this week for the Sentinel device. It was emphasised that it's use is educational rather than enforcement. It would be set up on the roadside, mounted on a pole and must be manned in a Hi-viz jacket. It has to be covered by the Parish Council's public liability insurance. The Radar System equipment can be set up at one of the already designated Speed Watch sites. It stores 10 second video shots of speeders onto our own SD Card from where it is analysed by a group member. This information can be held for a week under Data Protection Rules. The offending speeders registration numbers are forwarded to the police in Winslow for consideration before issuing a Police Advice letter. This is the 'bottleneck'. Police staffing, largely volunteers, is minimal and falling, there are lots of police protocols to be adhered to. Also, we were told it is taking up to a year for a volunteer to be recruited and gain clearance to work with the police data bases.*

*The usual Spring and Summer Speed Watches will continue in line with volunteer availability. We and other parishes have to request time with the machine from Cheddington and so we would only anticipate 3-4 sessions.*

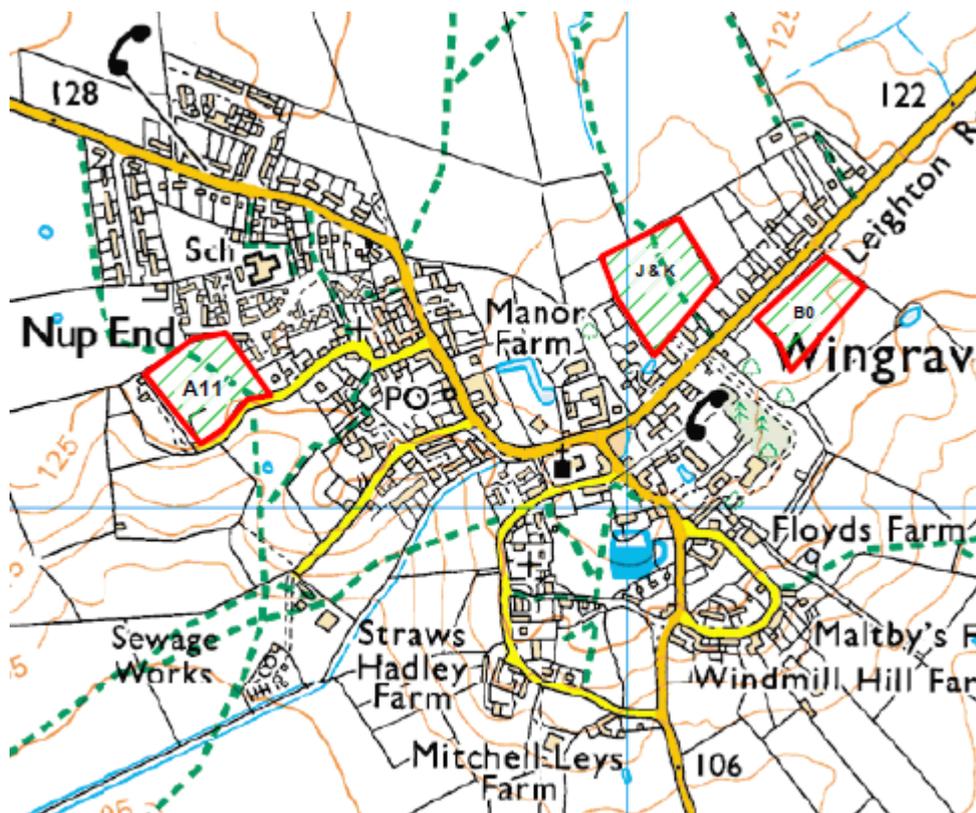
*Concerns have been expressed by parishioners regarding the heavy vehicle traffic through the village. We have been checking with Deborah the permitted lorry movements and have been told that the route through Wingrave is the permitted route for the Solar Farm being built at Long Marston and this is now in the construction stage and so disruption will be short term. The Arla lorries are through twice a day to Thistlebrook Farm for milk collection and the size*

*of the lorry depends on the drivers collection route. Are there any formal sanctions to limit other lorry movements through the village?*

-Neighbourhood Planning inc process for dealing with concerns/complaints and general communication

### Neighbourhood Development Plan – Report 10<sup>th</sup> March 2015

1. The Neighbourhood Plan Development group held Consultation events at the Methodist Chapel Nup End on February 20<sup>th</sup> and 21<sup>st</sup>. This was to give the Parish the option of selecting the preferred cluster of sites for development, from the four potential sites that met the criteria determined from the Summer 2014 consultation preferences.
2. Cluster A with sites at Twelve Leys, Baldways and a site south of the Leighton Rd was the preferred option. With 94 - 1<sup>st</sup> and 55 2<sup>nd</sup> choice votes . Cluster A is shown below.



3. The required details of the Neighbourhood Plan have been sent to AVDC, Bucks County Council, Natural England and English Heritage. Responses have been received and their comments are being addressed.
4. A first draft of the Neighbourhood Plan is nearing completion and it is planned that with the aid of our consultants, rCOH Ltd the Draft plan will be submitted to AVDC before the next Parish Council meeting.

Councillor Kennedy

Rowsham NP – Councillor Neave

Taking the results of the Rowsham questionnaire and the community meeting together, it is clear that there is insufficient support in Rowsham to enable us to make any proposal in the Neighbourhood Plan for development here. Whilst there was significant support for some development, the number of houses people might be prepared to accept would be insufficient to enable us to put forward a plausible case.

-Broadband

The Superfast for Bucks and Herts Website shows the Wing Exchange upgrade to be complete by the end of June 2015. It should be noted that the first of the Exchange upgrades in this phase of the project have already been completed.

-Wingrave to Bierton Cycle Route group

Update from BCC

*We are targeting to complete the study by the end of March. We have already requested that Localities reserve the funding into the next financial year as we would not know the final fee cost until late March. This does cover the funding into next financial year should we encounter unexpected delays.*

-Fred Kirby Estate group

A meeting was arranged with Horwood and James for Thursday 5 March, unfortunately this meeting had to be cancelled as we were advised Mr Andrew Hall, who is dealing with the matter, is off sick. He is the specialist for this type of matter and a new appointment will be made on his return to work, hopefully next week (w/c 9 March 2015) Action: Adrian Coulson

On this basis we are not able to report any further progress due to circumstances beyond our control but we should be able to present much more in depth information by the next PC meeting

Viv Lynch

9 March 2015

9 Updates from Councillors on areas of responsibility and/or meetings attended

None received at time of writing

10 WWRSAAL

-Replacement Sewage Pump at Wingrave Park

Regrettably the Sewage Pumping System at Wingrave Park experienced some problems. A warning light came on, this was re set to make sure not a false alarm but it was not and one of the pumps is not working properly. Weatherheads were contacted by Clerk to look at and they have confirmed that a new pump is required. The problems were not down to inappropriate items in system but the general age/condition of pump. This has come at the time when the pumps were due for annual servicing. They have confirmed that to replace pump (supply and install) and to do the annual service the total cost would be £1160+ VAT. In light of the consequences of this work not being done is the PC happy to proceed.

-Management agreement

WWRSAAL reps, Councillor Neave, Clerk and WWRSAAL committee members met to review the existing WWRSAAL management agreement. A number of changes were discussed which have been highlighted within the proposed management agreement that has been sent through separately to you. Is the Council happy with the proposed amendments and that a new agreement be signed.

-Proposed Rec Pavilion Renovation Project

Report from WWSAL Committee member

Outline Quotation for the refurbishment of the Village Pavilion located on the Recreation Ground

*The refurbishment of the Pavilion is long overdue and can be subdivided into 3 distinct areas.*

1. *Exterior building integrity and health and safety provisioning. The exterior of the building will soon be compromised if a schedule of work is not completed to clean and repair the roof, with the addition of guttering, replace all windows and overcome the health and safety issue that is the security grill. A reasonable estimate to complete these works would be £12.5k*
2. *Interior building integrity and health and safety provisioning. The internal wiring and plumbing is in need of modernisation due to it not meeting current safety standards. A reasonable estimate to re-wire and re-plumb the building bringing the building up to modern safety standards is £7500*
3. *Interior refurbishment. The interior of the building is currently not fit for purpose and falls below the standards required for Croquet matches. A newly refurbished kitchen, toilets and shower facilities are required. Estimates to complete this work accrue to £6000*

*So in summary, WWSAL are requesting from the PC that a sum of £25.5k be provisioned to upgrade the Pavilion to bring it into line with current Health and Safety legislation and standards required by various leagues. This is a considerable sum of money and the Kirby fund may be well suited to this type of project.*

I have run the idea past AVDC to see whether s106 monies could be used. They have confirmed that S106 cannot be used for maintenance or refurbishment works that would normally be expected over the lifetime of a facility. However, they have also confirmed that Wingrave with Rowsham parish falls into Rural Parish 3 (on the Sport and Leisure SPG ) and should therefore have a pavilion that meets the CH1 specification. I have further information on this for future reference. Therefore S106 funds could be used on works to the pavilion if it can be demonstrated that the proposed works provide elements of the Sport England Guidance Note specification, that the current pavilion is lacking.

It could therefore mean if the project was done in line with the guidance/requirements that some or all of the s106 monies (£7,425 to be spent by 2017 and £4812 to be spent by 2020) could be used.

-Request for increase in management fee

WWSAL have requested for an increase in the fee by £500 bringing the amount to £2500. This would take into account additional costs incurred and enable required work on the kitchen.

-Byelaws

A parishioner contacted me asking whether the existing Byelaws relating to the recreation ground are still valid. From previous correspondence with AVDC they have confirmed this to be the case. The issue for the parishioner was not only dog fouling but people not in control of their dogs letting them off the leads and sometimes going into the gardens of houses surrounding the

recreation ground. I confirmed to parishioner that I would add to the agenda of the next meeting to discuss. The problem with any byelaw is always the enforcement.

11 Best kept village competition

The 2015 Best Kept Village Competition is now open for entries from villages and small towns in Buckinghamshire and Milton Keynes. Entry is £15 and closing date is 30<sup>th</sup> April, is this something the PC would like to enter.

12 Process for appointing new Clerk and timescales

As you are aware I have handed in my notice. The position has been advertised on notice boards and the village postie and so far 3 people have shown an interest. I have briefly spoken with all, what process you now want to take.

14 Finances

14.1 review payments since last meeting

Spreadsheet to be sent separately.

14.2 update on spending against budget

Spreadsheet to be sent separately.

**General Update**

Planning has not been included on the agenda as no new apps and no updates on existing planning applications since the last meeting.

**Items for Councillors to Consider**

-Communiqué article, items to be included?

**Information/Leaflets provided at meeting**

Clerks & Councils Direct March 2015

**Ongoing items**

- License Perriwigs, resident seeking legal advice
- Reviewing interest rates on reserve account, initially when this was reviewed last year the only way of securing to better rate was to enter into a long term account, however, this was not pursued as expenditure expected on Balcony Store Project and also from working groups. Review as part of Fred Kirby bequest
- Improvements to Parish Website, initial expenditure agreed. I attended a training session October 2014. Some improvements are being made to site, I will then be able to add documents.
- request sent to Macintyre to help with parking issue when events are on Jan 2014
- request to church for parking only zone, wording of notice to be approved by council. Feb 2014
- Monies left to Parish by Fred Kirby estate
- ensure level of public liability for person doing grass cutting on greens is obtained
- Speed strips, approval given by Council, working group taking forward June14 – **This work has now been completed Working Group hold data**

- Schedule of works from WWSAL – **Now received**
- Reps reviewing WWSAL agreement May 2014 – **Initial meeting has taken place, possible changes have been sent to Richard Keighley to review before final sign off at PC meeting**
- Devolution of BCC services.
- AVDC, parking area to rear of Parsonage Farm, resident has requested signage for visitor parking and no parking sign in turning area. Request put to AVDC Feb 2015. **AVDC have confirmed TFB. TFB confirmed they have no signs available for use for such purposes and that matter should be dealt with between neighbours.**
- Aylesbury Vale Housing Trust-Tree reported causing problems to house near no 9 Abbots Way also tree at bottom right hand side of Abbots Way. Feb 2015
- New bin ordered from AVDC for Bus Shelter, Wingrave crossroads Feb 2015
- New Keep Britain Tidy posters ordered (clearing dog poo)

#### BCC issues

- New signage for Nup End Lane, Wingrave making better reference to no through road Chased again December order has been put into AVDC, TFB will then be able to action within 2 weeks once this is authorised. COMPLETED JAN 2015**
- Problem tree growth Black Gutter corner, Wingrave. Tree has been felled although young trees coming up everywhere. Some work done 2013 however re growth happening reported again July 2014. Have chased BCC as they should have been poisoning roots and this is still yet to happen Oct 14, chased January
- Ditches hedges leading down to Wingrave Crossroads, now partly completed Sep 14, BCC have confirmed at Oct 2014 meeting that clearing the hedge to clear the ditch took much longer than expected so there was insufficient time to go down to the X-roads. We've had our ration at least for the moment. I will keep chasing to ensure it is not forgotten about. Chased again Jan 2015, this should be added to works for next financial year unlikely to be completed this year.
- PC are due to take control of 2 street lights at crossroads although BCC are yet to confirm when, however, not being actively chased **Feb 2015, lights have been turned off no warning given, have asked TFB what is happening**
- Entrance to Brewhouse lane, Rowsham road surface
- Footpath across fields towards Thistlebrook farm, blocked by electric fence
- Footpath towards Rowsham across fields, not reinstated after ploughing FP15 and FP1 reported Oct 2014
- Rowsham blocked drains are to be jetted through, new drain covers installed on A418 and further hedge cutting on the A418 towards the Aylesbury-end de-restriction sign will happen. BUT, once the drain in Manor Road has been cleared, residents will be told that it's a private road and their responsibility.
- Bollards to be put in place, Winslow Road, Wingrave opposite Shop
- Response to E Petitions
- Petition 1: proposed 20mph Speed Limit Zone within the village of Wingrave (May 2014 – 279 signatures)
- Petition 2: installation of permanent physical traffic calming measures such as road humps/chicanes, along Winslow Road and Leighton Road in Wingrave (September 2014 – 190 signatures) Chased Nov 2014
- Sunken manhole cover reported near Pub, Wingrave. Jan 2015- complete**